

KEEDYSVILLE PLANNING AND ZONING COMMISSION
MEETING August 13, 2018 7PM

Attending members: Randy Burns, Sarah Baker, Greg Carroll & Matt Hull

Also attending: Rick Bishop

The minutes from July, 2018 were read and approved.

Mr. Bishop informed the Commission that the property owner at the end of Antietam Drive has put his plans for the properties on hold.

The Subdivision Ordinance was reviewed. Mr. Carroll noted that he was developing an e-copy of the ordinance so that it could be reviewed and updated more frequently. Of the items Mr. Carroll noted that may need clarification, the following were items it was agreed could or should be revised:

1. Regarding Article I, §1.07, he asked what the Development Coordinator is. Mr. Bishop said that verbiage in the section encompasses his duties. Mr. Hull suggested that the title might be changed to Zoning Administrator in the section. Mr. Hull added that Town Attorney Ed Kuczynski should be consulted. Mr. Bishop said that he was concerned, that adding duties to the Zoning Administrator might be problematic in the future.
2. Regarding Article III, §3.02.4.h, Mr. Burns questioned what a “chord” was. It would be researched.
3. Mr. Carroll noted that Article III, §3.08.4.a was a repetition of Article III, §3.03.5.a. It’s need for inclusion in both locations would be investigated.
4. Mr. Carroll suggested that IV-Definitions be relocated to the front of the ordinance.
5. Mr. Carrol suggested that Article V §5.01.3.a, b & c, should be moved from subsections of #3 to subsections of number 1.
6. Regarding Article V, §5.03.2, Mr. Carroll suggested that it should be included that a copy of the sketch plan should be submitted to the Water Commission, also.]
7. Regarding Article VI, §6.02, Mr. Carroll suggested that it is confusing and that a comma should be inserted after the word “shall”.
8. Regarding Article IV, §4.02, Mr. Burns suggested that the minimum diameter of a cul-de-sac be increased to accommodate the newer fire & rescue equipment.
9. Regarding Article IX, §9.04, Mr. Carroll asked who names the streets. Mr. Bishop noted a recently proposed MOU between Washington County and the municipalities that would give all street name approvals to Washington County, in order to minimize the

confusion caused by multiple streets with the same name. He said that the Mayor & Council had agreed to enter into the agreement.

Mr. Hull asked if the Commission would be reviewing the Zoning Ordinance. Mr. Bishop suggested that it would be a good idea.

The meeting adjourned at 7:43pm.

Submitted,
Richard Bishop
Town Administrator