

January 3, 2011

The monthly meeting of the Keedysville Water Commission was called to order at 7:47 p.m., with the following members present: Commission Chairman Barry Levey, Commission Members Matt Hull, Richard Walton, Rob Smith and Victoria Gudeman and Town Administrator Rick Bishop.

Minutes for December 3, 2010 were read and approved.

General Fund Report was \$57,458.81.

It was noted that the check for the true-up with Boonsboro for 2010 had not yet been received.

Chairman Levey discussed the progress at the water tower site and the upcoming progress meeting with USDA.

Mr. Levey discussed the "Construction Administration Services" agreement with KCI, Technologies in the amount of \$59,485.00 and the "On-Site Observation and Periodic Engineering Services" agreement with Davis, Renn & Associates, Inc. in the amount of \$120,000.00. Mr. Levey made a motion to accept the agreement with DRA. Commission Member Walton seconded. Motion passed unanimously. Mr. Walton made a motion to alter the agreement with KCI to limit the time for response for "requests for information" to two days. Commission Member Gudeman seconded. Motion passed unanimously.

Meeting adjourned at 8:10 p.m.

Submitted,  
Richard Bishop  
Town Administrator