

BOONSBORO KEEDYSVILLE WATER ADVISORY BOARD
Wednesday August 21, 2019 6:30 PM
Keedysville Town Hall

AGENDA

Rules of procedure: Members of the Water Advisory Board, alternates and town staff or others involved with the operation of the joint water system are welcome to sit at the table during our meetings provided there is sufficient room. Discussion is open but with priority given to members of the Board. The Chair reserves the right to limit discussion to Board members at his/her discretion in accordance with the Board's Bylaws. Voting is restricted to the 5 members of the Board or alternates serving in the place of a Board member.

- I. Approval of minutes from May 15, 2019 meeting

- II. Status FY19 CIP and FY20 CIP projects

- III. Projected FY20 cost to Keedysville (Austin)

- IV. Status of Boonsboro water system hydraulic study and master plan (Paul M.)

- V. Reports on 3 main tasks identified 5/16/18:
 - A. Unaccounted-for water in Boonsboro
 - 4th quarter usage report
 - Lakin Av. Main Meter 4th quarter billing comparisons
 - B-K Main Line Test
 - Metering of automatic flusher

 - B. Water capacity status
 - Permitted water compared to 2019 usage (Ethan)

 - C. How to divide available system-wide water capacity between the Towns in a draft new agreement – ON HOLD (Austin)

- VI. New business
 - A. Staff audit of water data collection process (Paul M.)
 - B. Forensic billing audit/accuracy of data collection (Paul M.)
 - C. Meeting with Maryland Rural Water (Paul M.)
 - D. Rural Community Assistance Program (Paul M.)

- VII. System operator's report (Pete)

- VIII. Public comment

NEXT SCHEDULED MEETING: December 11, 2019 6:30 PM at Boonsboro Town Hall
(Regular meetings are 3rd Wednesday of February, May and August and
2nd Wednesday after Thanksgiving)

Standard Agenda Schedule:

February

- Review of current year CIP projects
- Review of proposed CIP projects for coming year
- Review of water rates for each town

May

- Review of current year CIP projects
- Review of proposed CIP projects for coming year

August

- Projected costs for current year
- Update of current year CIP projects
- Review water rates for customers

December

- True-up of prior year costs
- Review of current year CIP projects (included in projected costs for current year)
- Review of proposed CIP projects for coming fiscal year

Other items to add:

- Reports from Towns on state water allocations, expected water use increases, recharge area