

**BOONSBORO KEEDYSVILLE WATER ADVISORY BOARD**  
**Wednesday February 12, 2020 6:30 PM**  
**Keedysville Town Hall**

**AGENDA**

*Rules of procedure:* Members of the Water Advisory Board, alternates and town staff or others involved with the operation of the joint water system are welcome to sit at the table during our meetings provided there is sufficient room. Discussion is open but with priority given to members of the Board. The Chair reserves the right to limit discussion to Board members at his/her discretion in accordance with the Board's Bylaws. Voting is restricted to the 5 members of the Board or alternates serving in the place of a Board member.

- I. Approval of minutes from December 11, 2019 meeting
  
- II. Status FY20 CIP and FY21 CIP projects (Paul)
  - A. Update on Keedysville weir
  - B. Update on Park well replacement
  - C. Other
  
- III. Water rates: any potential changes by either town?
  
- IV. Reports on 3 main tasks identified 5/16/18:
  - A. Unaccounted-for water in Boonsboro
    - 2nd quarter usage report
    - Internal review of data collection
    - Ultra-sonic metering at B plant and reservoir
  
  - B. Water capacity status (annual report due in August each year)
    - Mid-year update if any (Ethan)
  
  - C. How to divide available system-wide water capacity between the Towns in a draft new agreement – ON HOLD (Austin)
  
- V. New business
  
- VI. System operator's report (Pete)
  
- VII. Public comment

**NEXT SCHEDULED MEETING:** May 13, 2020 6:30 PM at Boonsboro Town Hall  
(Regular meetings are 2nd Wednesday of February, May and August and  
2<sup>nd</sup> Wednesday after Thanksgiving)

Standard Agenda Schedule:

**February**

- Review of current year CIP projects
- Review of proposed CIP projects for coming year
- Review of water rates for each town

**May**

- Review of current year CIP projects
- Review of proposed CIP projects for coming year

**August**

- Projected costs for Keedyville for current year
- Update of current year CIP projects
- Review available allocation

**December**

- True-up of prior year costs for Keedysville
- Review of current year CIP projects (included in projected costs for current year)
- Review of proposed CIP projects for coming fiscal y