

**BOONSBORO KEEDYSVILLE WATER ADVISORY BOARD**  
**MEETING MINUTES**  
**Wednesday July 16, 2014**  
**DRAFT**

**Voting Members Present:** Austin Abraham, Chairperson; Terry Davis (B); Paul Loeber (B); Barry Levey (K); Victoria Gudeman (K)

**Others Present:** Pete Shumaker, Utilities Superintendent; Matt Hull, Alternate (K); Ken Lord, Alternate (K); Rob Hutzell Alternate (B); Brian Hopkins, Town Engineer (B); Michelle Higman, Recording Secretary

The meeting convened at 6:33 at Boonsboro Town Hall. Included introduction of Ken Lord, new alternate from Keedysville, replacing Richard Walton, and introductions of Dr. Brian Hopkins, the new Town Engineer form Boonsboro.

**I. Approval of minutes from February 19, 2014 meeting.** A motion was made by Paul Loeber and seconded by Barry Levey to approve the minutes as presented. The motion passed 5-0.

**II. Boonsboro capital budget for FY15.** Review and discussion on the five capital improvement projects for the 2015 fiscal year. Discussion as to what amount is to be shared by Keedysville. Boonsboro staff was asked to bring back more details as to projects and pricing and financing options before complete approval is made.

At this time, Terry Davis brought up he would like a more detailed look into how the “True-up” is done. Chairperson Abraham will provide a detail outline of it for the next meeting.

Keedysville members also asked to be included on the distribution list for the BMUC meeting listing so that they can attend when the commission is discussing combined projects.

**III. Springhouse project – discussion and update.** Barry Levey, discussed plans with Renn the price to make the changes in the plans is around \$9,000. Should we continue on with this or should we utilize the new Boonsboro Town Engineer? It was decided that Terry Davis would discuss with Boonsboro Town Manager that the Engineer be utilized. Brian was asked to have draft completed by the August 20, 2014 meeting.

**IV. Advisory Board recommendation on cost sharing for tank and booster station – update.** Cost sharing is to be discussed with the Boonsboro Mayor and Council at the next workshop, in hopes that the discussion will go more smoothly this time around. Chairperson Abraham said he was available to meet with the Mayor on the subject before the next meeting if the board so desired.

**V. New business.** none

**VI. Next meeting date... August or November?** Decided to keep the August meeting date.

**VII. Public comment.** There was no public comment at this time.

The meeting was adjourned by the Chairperson with consensus of the Board at 8:11p.m.

*NEXT SCHEDULED MEETING:* August 20, 2014 6:30 PM at Keedysville Town Hall

Submitted by: Michelle Higman, Recording Secretary