

BOONSBORO KEEDYSVILLE WATER ADVISORY BOARD
MEETING MINUTES
Wednesday August 20, 2014

Voting members present: Austin Abraham, Chairperson; Terry Davis (B); Paul Loeber (B); Victoria Gudeman (K); Barry Levey (K).

Others present: Rob Hutzell (B-Alternate); Matt Hull (K-Alternate); Gina Ellis (K-Alternate); Ken Lord (K-Alternate); Brian Hopkins, (B) Town Engineer; Pete Shumaker, (B) System Operator; Rick Bishop, (K) Town Administrator; Michelle Higman, (B) Recording Secretary.

The meeting convened at approximately 6:30 PM at Keedysville Town Hall.

- I. **Approval of minutes from July 16, 2014 meeting.** The minutes were unanimously approved as presented.
- II. **Explanation of cost-sharing and the annual true-up of costs.** Austin explained the methods and procedures for the annual true-up of costs for a completed fiscal year and the projection of costs for an upcoming fiscal year.
- III. **Boonsboro capital budget for FY15 – discussion and update.** Brian presented an update on the FY15 capital budget for Boonsboro’s water fund. The programmed truck replacement will not happen in FY15; the generator for the Keedysville filtration plant will be paid for and installed by Keedysville; Brian discussed the weir wall stabilization project in Keedysville that will utilize an injection system to stabilize the bank at an estimated cost of \$20,000 and a probable construction timeframe in the fall of 2015.
- IV. **Springhouse project update.** Brian discussed his approach to the springhouse project in Keedysville recommending a renovation instead of a reconstruction, with much of the work designed and completed by Boonsboro staff.

ACTION: The Board unanimously endorsed the springhouse project as presented by Brian and endorsed Boonsboro moving ahead with the project.
- V. **Operation and cost sharing agreement for the Keedysville tank and booster station.** The Board discussed the rejection by the Boonsboro Town Council of the Water Advisory Board’s recommendation on this matter and the Town Council’s general consensus that it would agree to share in only the utility costs of the tank and booster station. After much discussion, it was left to Keedysville to respond directly to the Boonsboro Town Council with a counter-proposal. Keedysville agreed to forward updated utility costs to Austin to update the cost spreadsheets and Austin agreed to forward the original proposal to Matt and Terry.
- VI. **New business.** There was no new business.
- VII. **Public comment.** There was no comment from the public.

The next meeting date was set for Wednesday November 19, 2014 at 6:30 PM at Boonsboro Town Hall. The meeting was adjourned by the Chairperson with consensus of the Board.

Submitted by: Austin S. Abraham, Chairperson