

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council
Matthew Hull, Council
Sarah Baker, Council

Mayor & Council Minutes September 1, 2021

The monthly meeting of the Keedysville Mayor and Town Council was called to order at 7:00pm with the following present: Mayor Ken Lord, Assistant Mayor Brandon Sweeney, Council Members Judy Kerns, Matt Hull, and Sarah Baker, and Assistant Town Administrator Lisa Riner.

The minutes for the August 4, 2021 meeting were approved.

General Fund report was \$273,280.60.

Mayor Lord read the announcements from the agenda.

There was no Community Deputy Report.

Ms. Riner asked the Mayor & Council to choose an activity for Municipal Government Works Month for the MML Banner Town Certification. Ms. Kerns suggested doing the Open House and introducing Sustainable Maryland at the same time. Mr. Sweeney noted that the social media choice could be completed as a backup. Ms. Riner said that the requirement to visit a school has been waived this year because of COVID. Mayor Lord is planning to attend the Maryland Mayor's Association Winter Conference. Ms. Riner asked the Mayor & Council to let her know if they are interested in attending MML's fall conference. So far Mayor Lord and Ms. Riner are interested.

Ms. Baker is awaiting a quote from Huntzberry for work on the roads. Ms. Baker began working on a contract for the road work. Town Attorney Ed Kuczynski will need to review the contract before anyone signs it. Ms. Baker said the Town needs to decide whether to patch the potholes on Appomattox and Sumter, or wait to repave the whole roads.

Mr. Sweeney said Tele-Plus provided a quote for an alarm in Town Hall. Their quote is pretty comparable to Glessner. It also includes a panic button and a motion detector in the basement. Mr. Hull likes that Tele-Plus is the same system the Town uses for the park cameras. Glessner offers phone access, but Mr. Sweeney isn't sure if Tele-Plus offers it. The total cost will be around \$5,000.00. Mr. Sweeney is going to clarify that there is the ability to have phone access. Mr. Sweeney made a motion to approve the Tele-Plus system on the condition that there is cell phone access. Mr. Hull seconded. All voted in favor.

Ms. Kerns made a motion to fill the position of Town Administrator with Assistant Town Administrator Lisa Riner. Mr. Hull clarified that this is the clerk-treasurer position referenced in the Charter. Mayor Lord noted that they wanted to reserve the right to hire an assistant in the future if necessary. Mr. Hull seconded. All voted in favor.

Mr. Kuczynski has looked over the County's proposed MOU for building permits and provided some comments. Mr. Sweeney noted that it is exactly the same one that Hancock used. Mr. Hull noted that the County won't inspect for setbacks, so the Town would still be responsible for that. Ms. Riner said that the Town would have to adopt the County's building codes and amend some of the Town's ordinances as part of the process. Mr. Kuczynski did not recommend any changes to the language. It was decided to table it until the next meeting when Mr. Kuczynski is present.

Ms. Riner informed the Mayor & Council of some repairs that need to be made at the Library building. There are issues with the rear entry porch and some mold problems. Jason Simmons is going to take a look and give the Town a quote. Mr. Sweeney suggested getting a dehumidifier. Mr. Hull said the roof was replaced 7-8 years ago. Ms. Kerns suggested inspecting the building more regularly to keep up with any issues. Mr. Hull and Mr. Sweeney said the broken septic lid should be fixed by the County because it's covering the grinder pump.

Ms. Baker brought up making changes to the Town's email system. Everyone has trouble with the existing provider. She suggested changing to Google Suites for \$6 per email address, which would allow the Town to still keep the @keedysvillmd.com addresses. The Town could also do gmail for free. Mr. Sweeney said he prefers having the official town email addresses because it's more professional. Ms. Baker noted Google Suites also includes other features the Town might be able to use. Ms. Riner is going to find out how much the Town pays for the current email service.

Resident Sue Gemeny thanked the Town for having the two street lights on Mr. Vernon Drive fixed. She also confirmed that Jason Simmons gave the Town a bill for the Little Free Library. Ms. Riner showed the new signs that were received for the Little Free Library. Ms. Gemeny also has a sign she ordered from Aladdin Awards.

Justin Holder asked Ms. Baker how kids in Rockingham would walk to Taylor Park. He wanted to know which road they would take. Ms. Baker said she drives her kids to Taylor Park, but can't speak to what others do.

Ms. Kerns asked about a branch hanging down on Mr. Vernon Lane. Ms. Riner said she has contacted Antietam Tree to come out and cut down the limb.

Meeting adjourned at 7:39pm.

Respectfully Submitted,
Lisa Riner
Town Administrator

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Mayor & Council and Water Commission Meeting September 1, 2021

All attendees must sign in. Attendee comments will only be heard during the appropriate time in the agenda. Those wishing to be heard must check the appropriate box. Comments will be limited to three minutes each.

NAME	ADDRESS	PHONE	WISH TO BE HEARD
<u>Sue Gemeny</u>	<u>50 S. Main St</u>	<u>301-432-8216</u>	<input checked="" type="checkbox"/>
<u>Justin Holder</u>	<u>308 W. Chapline St Sharpsburg MD 20782</u>	<u>240-356-2008</u>	<input checked="" type="checkbox"/>
<u>Carl French</u>			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

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Mayor & Council Agenda September 1, 2021

Call to Order

Pledge of Allegiance

Approval of Minutes: August 4, 2021

General Fund Report: \$273,280.60

Announcements: Town Hall Closed Monday, September 6 for Labor Day; Street Sweeping on Wednesday, September 22

Community Deputy Report

Old Business: Banner Town; Road Paving; Alarm; Town Administrator Position; County MOU for Building Permits

New Business: Library Maintenance; Town Email

Comments by Residents

Comments by Council

Adjournment