

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council Member
Matthew Hull, Council Member
Sarah Baker, Council Member

Planning & Zoning Commission Minutes October 11, 2021

The monthly meeting of the Keedysville Planning & Zoning Commission was called to order at 7:00pm with the following present: Commission Members Randy Burns and Matt Rhoads, Ex-Officio Matt Hull, and Town Administrator Lisa Riner.

Chairman Greg Carroll is stepping down from the Commission. Mr. Rhoads agreed to become the Chairman. A few people are interested in the opening. Ms. Riner will add it to the website and Facebook in case others are interested.

The Council asked Town Attorney Ed Kuczynski to begin attending the Planning and Zoning meetings to provide support with the Comprehensive Plan update and other planning and zoning issues as needed. Mr. Kuczynski is not available on second Mondays, so the Planning and Zoning Commission will need to move their regular meeting day. Those present said they could meet any day other than Tuesdays. Mr. Hull motioned to move the meetings to the second Wednesday of every month until further notice. Mr. Rhoads seconded. All voted in favor. *After the conclusion of the meeting, the meetings were rescheduled for the second Thursdays of the month so that they would not conflict with the Boonsboro Keedysville Water Advisory Board meetings.*

The minutes from September 13, 2021 were read and approved.

There was some discussion about the plan to update the Comprehensive Plan.

The Council voted to turn the building permit and inspection process over to the County, so the Town will need to revise the fee ordinance. The Council asked the Planning and Zoning Commission to take a look at it and make recommendations. There was some discussion. Mr. Hull motioned to table it until the next meeting so they are able to get some guidance and insight on what current fees are. Mr. Rhoads seconded. All voted in favor.

Justin Holder noted that he was at the meeting to hear about the Comprehensive Plan update.

The Council seemed receptive to de-annexing the Matson property (the Milburn annexation). Mr. Kuczynski noted the de-annexation can happen as a charter amendment. There will be a public hearing.

The Council and Water Commission will also hold a public hearing next month about water rates and fees.

The meeting adjourned at 7:37pm.

Respectfully Submitted,

Lisa Riner
Town Administrator

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Planning & Zoning Commission Agenda October 11, 2021

Call to Order

Approval of Minutes: September 13, 2021

Announcements

Old Business: 2010 Comprehensive Plan 10-Year Review

New Business: Meeting Schedule; Fee Ordinance Revision; New Planning and Zoning Member

Comments by Attendees

Comments by Commission

Adjournment