

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council
Matthew Hull, Council
Sarah Baker, Council

Mayor & Council Minutes October 6, 2021

The monthly meeting of the Keedysville Mayor and Town Council was called to order at 7:01pm with the following present: Assistant Mayor Brandon Sweeney, Council Members Judy Kerns, Matt Hull, and Sarah Baker, Town Attorney Ed Kuczynski, and Town Administrator Lisa Riner.

The minutes for the September 1, 2021 meeting were approved.

General Fund report was \$465,067.50.

The announcements from the agenda were read.

Deputy Tracey Peyton completed the following dedicated patrol checks: 9 of the park and library, 11 of Cannon Ridge, 7 of Stonecrest, 9 of Rockingham, 7 of the cemetery, 3 ½ hours foot patrol, 1 ½ hours traffic enforcement (with 2 citations and 2 warnings), and 1 traffic collision investigation. He noted that there was a search warrant at 2 N Main St, but that he is not part of that investigation and cannot comment on it.

The MML chapter meeting for the month will be in Clear Spring.

The road paving in Town is complete. Areas on Rockingham Dr, Sumter Dr, Appomattox Ct, Millrace Ln, and Mt. Vernon Ln were re-paved. Ms. Baker noted that the Town will complete some crack fill on other roads around town in the near future. Craig Paving did the re-paving work because they came in cheaper than the other vendors. The County was very helpful throughout the project.

Tele-Plus came by Town Hall to look at where to place the two new cameras for the alarm system. There was some discussion. They will be installed in 4-6 weeks. The Town's maintenance agreement for the security cameras the Park has expired. Mr. Hull motioned to go forward with renewing the silver maintenance plan. Ms. Kerns seconded. All voted in favor.

The agenda item for the County MOU for Building Permits should include revisions to the building codes to adopt the current County codes since the County is going to administer the process. Mr. Kuczynski recommended passing it as an emergency ordinance since the Town is without a permanent building inspector. The Town will need to keep up with County code revisions in order to make our own amendments. Mr. Kuczynski also recommended that the Town purchase a printed set of the codes. Mr. Hull motioned to approve the ordinances for Chapter 4 and 4A for the County

MOU for building permits and to adopt the County Building codes on an emergency basis. Ms. Baker seconded. All voted in favor. Chapter 23 will also need to be amended since the Town's fees will need to change. Mr. Hull wanted to hear some recommendations on fee changes from the Planning and Zoning Commission. Mr. Kuczynski noted that these changes will not impact Keedysville's blasting ordinance.

The Town gets their email system free with web hosting from Xecunet, but it does not work well. Changing over to gmail and keeping the keedysvillemd.com addresses would cost \$6 per month per email address, for a total of about \$60 per month. Ms. Baker is going to look into email through Verizon or Comcast.

The Town is holding an Open House on November 13, 2021 from 12-3pm as part of the Municipal Government Works month requirements for Banner Town certification. There will be a Mayor & Council meet and greet at 1pm.

Simmons Solutions provided a quote for the library repairs. Mr. Hull recommended changing the back porch roof to an A-frame shape like the front of the library to help keep moisture out better. The Council agreed. Mr. Hull motioned that if it is within \$500 of the original quote, to move forward with it. Ms. Baker seconded. All voted in favor.

Eric Matson asked the Mayor and Council to allow him to de-annex his property (the original Milburn annexation) from the Town. There was much discussion. A public hearing for de-annexation was scheduled for November 3, 2021 at 6:30pm in Town Hall.

Mr. Matson has also asked the Mayor and Council to adopt the Right to Farm ordinance. Ms. Baker motioned tabling it until the de-annexation question is settled. Mr. Hull seconded. All voted in favor.

The Town received the first tranche of money from the American Rescue Plan Act. The Town will need to make an action plan for spending the funding, as well as adopt a Conflict of Interest statement. This Conflict of Interest statement is only for the American Rescue Plan Act funds. Mr. Hull motioned to adopt the Conflict of Interest statement. Ms. Kerns seconded. All voted in favor. Mr. Sweeney would like to use the ARPA funds to replace the Bedrock water line.

Mayor Lord asked that the Council discuss adding Linda and Ed Kuczynski as support for Planning and Zoning functions in the Town, as well as with completing the Comprehensive Plan update. There was much discussion. The Council indicated they were okay with this.

The Hometown Hero banners need to come down on Veteran's Day and the Keedysville banners put back up. Ms. Riner is going to ask Simmons Solutions if they can change out the banners. The Town would like to look at getting holiday banners in the future.

Ms. Riner said the Project Open Space pavilion and light upgrades for Taylor Park has been bid out and the bids are due October 20. The Project Open Space grant application was accidentally dropped by the state when it was going through the process, but they have recognized the error and are trying to rush it through. The project may not be able to be completed this fall, but the Town has until June 30, 2022 to utilize the grant funds. Mr. Sweeney said it's probably time to begin brainstorming ideas for an application for Project Open Space for next year.

The Town is waiting on official funding approval for the Streambank restoration. Mr. Hull noted that the erosion at the streambank could impact the waterline if it's not restored.

The monument ordered in 2018 by the Town for those who fought against terrorism is still not ready. The company has had a lot of issues with the getting the stone, including a company going out of business and receiving a cracked slab. The stone should be shipped in 45 days. The Council recommended seeing if it would expedite the order to change to gray stone, as long as the 2018 prices are available.

The Putmans said people are still going out on the dam, and the fencing needs to be secured. The Council discussed putting permanent fencing up, but decided to hold off and monitor the situation. There is already a No Trespassing sign there.

Resident Dian Thomson thanked Ms. Riner for having the limb hanging over Mt. Vernon Lane removed. She also thanked Ms. Baker for getting Mt. Vernon Lane repaved and fixing the water issues on the road.

Eric Matson thanked Ms. Riner for her responsiveness to the issues he was having with his property.

Mr. Holder commended the Council for their decision consider the Matson de-annexation and hold a public hearing.

Meeting adjourned at 8:41pm.

Respectfully Submitted,
Lisa Riner
Town Administrator

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Mayor & Council and Water Commission Meeting October 6, 2021

All attendees must sign in. Attendee comments will only be heard during the appropriate time in the agenda. Those wishing to be heard must check the appropriate box. Comments will be limited to three minutes each.

NAME	ADDRESS	PHONE	WISH TO BE HEARD
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Dian Thomson	9 Mt. Vernon	301-305-2096	<input checked="" type="checkbox"/>
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Justin Holder	308 W Chapline St Sharpsburg MD	21782	<input checked="" type="checkbox"/>
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ERIC	MATKIN		<input checked="" type="checkbox"/>
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Mayor & Council Agenda October 6, 2021

Call to Order

Pledge of Allegiance

Approval of Minutes: September 1, 2021

General Fund Report: \$465,067.50

Announcements: Town Hall closed Friday, October 8 and Monday-Tuesday, October 11-12 for continuing education; Bulk Trash Pick-up Saturday, October 23; Trick or Treating Sunday, October 31 from 6-8pm

Community Deputy Report

Old Business: Banner Town; Road Paving; Alarm; County MOU for Building Permits; Town Email; Open House; Library Porch Repairs

New Business: Matson De-annexation; Right to Farm Ordinance; ARPA Action Plan; Conflict of Interest Statement; Planning & Zoning Administration; Banners; Bids for Project Open Space Park Pavilions & Lighting Upgrades

Comments by Residents

Comments by Council

Adjournment