

BOONSBORO KEEDYSVILLE WATER ADVISORY BOARD
WORK SESSION MEETING MINUTES
Wednesday, January 13, 2022

Voting members present: Austin Abraham, Chairperson; Stu Mullendore (B-Alt); Tony Nally (B), (B), Matt Hull (K), Brandon Sweeney (K),

Members absent: Howard Long (B)

Others present, Paul Mantello, Boonsboro Town Manager, Ken Lord (K-Alt), Water and Wastewater Superintendent Pete Shumaker, Rick Bishop former Keedysville Town Administrator

The work session convened at 6:30 PM at Boonsboro Town Hall Meeting Chambers. The meeting had been scheduled as a second work session with the express purpose of discussing a proposed draft of a new consolidated agreement between the Towns for water service.

The group reviewed the changes that were shown in redline on the draft from the previous meeting. Some edits were proposed that will be in the redline draft for the next meeting.

Chairperson Abraham reviewed the Water Production Capacity and Available EDU's chart that had been prepared for the August meeting of the Board. A primary outcome of the discussion was seeing the potential importance of making the Warrenfeltz Spring a year-round usable source. Also brought to light was the limited water capacity the Water System has with the current lost water in Boonsboro (which the reservoir replacement should, in large part, address) and the previous commitment by Boonsboro of 554 EDU's to the King Rd. project.

Chairperson Abraham led a discussion on the possible timing for approval of a new agreement. There was consensus that the timing of the approval should not set the Towns up for an immediate water moratorium, and should be after the water loss results are evident from the reservoir replacement project and after there is some engineering review of possible year-round use of the Warrenfeltz Spring.

There was consensus on the following items:

1. Deleting the 24-month limitation on water commitments to future customers as each Town will have its own allocation under the draft new agreement and can set its own process for committing EDU's.

2. Removing from the formula for cost-sharing the deduction for repairs billed by Boonsboro to Keedysville for work on Keedysville's distribution system.
3. Adding meter reading costs for Keedysville accounts to the billing and customer service costs for Keedysville. Meter reading costs had not been included in the current agreements.
4. Blending the cost of daily operations at the tank and booster station in Keedysville into the overall calculation of Water System costs instead of a separately calculated charge to Keedysville which, in order to be revenue neutral to Boonsboro, would result in changing the 50% adjustment in the cost formula to 40%. This will simplify the annual projection and true-ups.

Chairperson Abraham stated he will send out a new redline of the draft agreement prior to the next meeting.

The next work session on this same topic is scheduled for Thursday January 27, 2022 at 6:30 pm at Boonsboro Town Hall.

Chairperson Abraham adjourned the meeting at approximately 8:40 pm.

Submitted by: Austin Abraham, Chairperson