

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
townhall@keedysvillemd.com
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council
Matthew Hull, Council
Sarah Baker, Council

Mayor and Council Minutes August 3, 2022

The monthly meeting of the Keedysville Mayor and Town Council was called to order at 7:00 pm with the following present: Council Members Judy Kerns, Matt Hull, Sarah Baker, Town Attorney Ed Kuczynski, Town Administrator Lisa Riner, and Administrative Assistant Teresa Pangle.

Minutes from June 1, 2022, Budget Hearing, and July 6, 2022 meeting were approved.

The General Fund Report was \$497,302.79

Announcements from the agenda were read.

Community Deputy Report

Dedicated checks: Cannon Ridge 7, Rockingham 8, Stonecrest 7, Park & Library 6, Cemetery 3
foot patrol 1 hr.

traffic 1 hr. 1 warning

1 alarm at Town Hall

found property (returned to owner)

towed vehicle from N Main @ ballfield

missing juvenile (found and returned)

2 days lost to illness

Resident Comments

Ms. Riner spoke about resident Margaret Barlow's concerns regarding the double curb at 10-12 N. Main Street, she would like the lower curb to be painted so it is more visible to avoid hitting it. Also, the lack of a step causes her to walk out of her way which is a problem due to her knee surgery. Ms. Riner said the State has said the Town can do what they want as long as it doesn't affect the roadway. Mr. Hull suggested calling the State for recommendations. Mr. Hull said she can put a temporary step as long as it is not in the roadway.

Ms. Riner spoke about resident Linda Smith's concerns regarding a clearer distinction where North and South Street split because of package delivery errors. There is a sign, and delivery errors are a general problem for many people, not just on Main Street.

Old Business

Electronic Filing of Town Hall Records – Crowley company came out to look at all of our documents. The quote was \$13,700.00 with some items being optional. The Crowley representative said she would over-estimate just to make sure all is covered. It is possible Appalachian Regional Commission (ARC) could pay half of the cost. Ms. Riner mentioned some of the items from the Historical Society could be included. Mr. Hull suggested this be tabled until next month's meeting.

Antietam Broadband Installation, Attorney Kuczynski sent a letter to Brian Lynch and Tom Williams about the Town's concerns, regarding the fact the Town has a cable franchise agreement, and Comcast will need to be involved moving forward.

POS Project ideas for FY2024- Tennis/Pickleball Court and Outdoor Exercise Equipment. Attorney Kuczynski mentioned the equipment could be part of the grant. Council Members are interested in adding the Exercise Equipment but need more info. Mr. Hull suggested contacting the County Parks for exercise company referrals.

Personnel Policies – Ms. Baker motioned to approve the Resolution, Ms. Kerns seconded, and all voted in favor.

New Business

Stonecrest Entrance Stormwater Sediment – There was a complaint so Mr. Hall contacted the county, and they suggested contacting the County engineer, which Ms. Riner has done.

Community Center Playground Condition - The Town has no authority to do anything in this situation.

Fee Ordinance Revision – Ms. Riner mentioned Planning and Zoning have been working to update the fees to bring them more current. There was much discussion about blasting and if it is even allowed. Ms. Baker motioned to introduce the Fee Ordinance Revision and remove the blasting fee, Ms. Kerns seconded, and all voted in favor. Mr. Hull motioned to introduce a no blasting ordinance in Town limits, Ms. Kerns seconded, and all voted in favor. There was a discussion about allowing a little room in case there is a situation where blasting may be the only option. Attorney Kuczynski read the current blasting ordinance. After much discussion, it was determined to allow the option of blasting with additional requirements. Mr. Hull made a motion to withdraw the no blasting ordinance, Ms. Kerns seconded, and all voted in favor. Ms. Baker motioned to revise her previous motion and introduce this ordinance and revise the blasting fee to \$300, proof of insurance certificate, and compliance with Chapter 21, Ms. Kerns seconded, and all voted in favor.

Town Hall Parking Lot Gravel – Ms. Riner reported she is getting quotes to gravel the parking lot, there are no quotes yet. There was a discussion about the parking lot behind Town Hall and what is allowed to be parked there. Mr. Hull motioned to get "No Trailer Parking" signs for the parking lot. Ms. Baker seconded and all voted in favor.

Pavilion 3 Staining – Waiting on quotes.

Council Comments

Ms. Kerns brought up multiple locations around town where the property needs attention for weeds/mowing. Ms. Riner requested the address locations and letters will be sent.

Ms. Kerns brought up the dumpster on N. Main Street. He collects metal to take to ConservIT Recycling. Mr. Hull said this is a side hustle, not his business. Ms. Riner is aware of the dumpster and was giving him about 30 days before sending a letter.

Concerns about the ball field not being used or maintained were discussed. After much discussion and legal advice from Attorney Kuczynski on the wording of a termination letter, Mr. Hall moved to terminate the use of the ball field by Antietam Youth Athletic League (AYAL), Ms. Kerns seconded, and all voted in favor.

Ms. Kerns mentioned (on behalf of a resident) that kids want to ride their bikes to the bus stop at the Lutheran Church and wanted to know if the Town could put up a bike rack to keep the bikes safe for the day. That is Church property so they should be contacted to see if there is any interest.

Ms. Riner spoke about the resident running a business in Cannon Ridge. Initially, he said he would come in to apply for a special exception, but has not done so. The Cannon Ridge HOA has decided not to get involved in this situation. Attorney Kuczynski advised Ms. Riner on legal wording for a cease and desist letter if he doesn't apply for the special exception.

Meeting adjourned at 8:23 pm.

Respectfully Submitted,
Teresa Pangle
Administrative Assistant

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Mayor & Council Agenda August 3, 2022

Call to Order

Pledge of Allegiance

Approval of Minutes: June 1, 2022 Budget Hearing & July 6, 2022 Meeting

General Fund Report: \$497,302.79

Announcements: Public Hearing for Child Pedestrian Safety at the Boonsboro Education Complex on Monday, August 15 at 6pm at the Boonsboro American Legion; Openings for Planning & Zoning Commission Alternates, Board of Zoning Appeals Member, and Green Team Members

Community Deputy Report

Resident Comments: Curb at 10-12 N Main St (Margaret Barlow); North/South Main Street Signs (Linda Smith)

Old Business: Electronic Filing of Town Hall Records; Antietam Broadband Installation; POS Project Ideas for FY2024 – Tennis/Pickleball Court and Outdoor Exercise Equipment; Personnel Policies

New Business: Stonecrest Entrance Stormwater Sediment; Community Center Playground Condition; Fee Ordinance Revision; Town Hall Parking Lot Gravel; Pavilion 3 Staining

Resident Comments Related to Agenda Items

Council Comments

Adjournment