

# TOWN OF KEEDYSVILLE, MARYLAND

*"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"*

P.O. Box 359  
19 South Main Street  
Keedysville, MD 21756  
301-432-5795  
townhall@keedysvillemd.com  
www.keedysvillemd.com



*Ken Lord, Mayor*  
*Brandon Sweeney, Assistant Mayor*  
*Judy Kerns, Council*  
*Matthew Hull, Council*  
*Sarah Baker, Council*

## **Mayor and Council Minutes October 5, 2022**

The monthly meeting of the Keedysville Mayor and Town Council was called to order at 7:00 pm with the following present: Assistant Mayor Brandon Sweeney, Council Members Matt Hull, Sarah Baker, Town Administrator Lisa Riner, and Administrative Assistant Teresa Pangle.

Minutes from the September 7, 2022 meeting were approved.

The General Fund Report was \$655,314.40

Announcements from the agenda were read.

### Community Deputy Report

Deputy Peyton completed his usual checks which included 8 in Rockingham, 7 in Cannon Ridge, 6 in Stonecrest, 4 in the park, 4 in the cemetery, 4 hours of foot patrol, and 1 hour of traffic which included 1 warning. The grace period for removing the trailers in both lots worked. The trailers have been removed. The Prius in the ballpark lot with no tag was moved without having to tow it.

### Resident Comments

Ms. Gemeny reported flooding on Mt Vernon Drive. There was some discussion about the cause. Mr. Hull will take a look at the drain in that area.

### Old Business

Electronic Filing of Town Hall Records – Ms. Riner will bid this out soon.

Antietam Broadband Installation – No updates from Mr. Kuczynski, at this time.

Pavilion Water Connection – Ms. Riner reported Mr. Nicodemus went out today to make sure everything currently there is working for the Crop Walk this weekend. Mr. Nicodemus plans next week or the following week to do the work of running water to the pavilion. Mr. Hull requested winterizing the restrooms at that time. Ms. Riner reported Snyder's Pest Control came earlier in the week to take care of anything in the pavilion, and Ms. Grim is cleaning the pavilion this week.

Redundant Street Lights – Ms. Pangle reported she emailed again on 9/29 to get an estimate on when First Energy will be out to remove the lights. Still waiting on a date for removal.

Library Roof Replacement – Ms. Riner reported she will have this bid out by the end of next week.

Maryland Smart Energy Community Grant/Solar Panels – Ms. Riner reported the application is due in November for the solar panel project. Ms. Riner will get the bids out for the library roof and solar panels to have that information in time for the application deadline.

LED Bulbs in Town Hall and Library - Ms. Riner reported Willdan was out today to do the inspection. Some of the lights in Town Hall are already LED, so the Town's cost will go down. Willdan will be out tomorrow to start work on the library.

Holiday Banners – Ms. Riner reported she is still waiting on a rendering of the 2ft banner. Mr. Sweeney motioned not to move forward with snowflakes until all can meet again, Ms. Baker seconded, and all voted in favor. There was some discussion about considering a contract to put up and take down banners/decorations, etc., so that it is part of the budget.

Brandenburg Field – Ms. Riner reported she spoke with Mr. Mullendore and he is having trouble getting the shed moved from the field due to a lack of funds. She will send the 30-day letter within the next week.

#### New Business

Audit – Ms. Riner reported the audit is mostly complete and everything went well.

Budget Amendments – Ms. Riner mentioned considering budget amendments when there is an expense not in the budget. Something to consider for the future.

Hazard Mitigation Plan – Ms. Riner reported the County reached out to all the Towns. They are updating their Hazard Mitigating Plan. Ms. Riner went to the first meeting. They have a consultant and want a little input from the Towns. This covers us with the County, otherwise, the Town would have to do one of its own.

Purchasing & Competitive Bidding Ordinance – This is being introduced tonight for further discussion at the next meeting. There was discussion about things that need clarification in the Ordinance. Ms. Baker motioned to introduce the Purchasing & Competitive Bidding Ordinance, Mr. Hull seconded, as amended (changing \$100 to \$1000 for purchases by Town Administrator) and all voted in favor.

Green Team Spring Festival – Ms. Pangle gave an overview of the ideas discussed at the last Green Team meeting for a Spring Festival. Other ideas were discussed to help us get Certified with Sustainable Maryland.

Council Comments - Mr. Hull said he was contacted by the County shed regarding the salt we purchase for winter. They are saying Mr. Babington will no longer be able to load the salt himself, with the County's loader. Ms. Riner reported we have an agreement through August 2023. This winter shouldn't be an issue. There was some discussion about options if this becomes an issue.

Mr. Sweeney mentioned at last month's meeting there was a discussion about laying out park space and if the community member who could help has been contacted. Ms. Riner reported she has not contacted them yet, but as far as a layout of park space she does have a map she can send to the Council.

Ms. Riner mentioned the budgets and Town account spreadsheets in their packets, so the Council can see what the Town has cash-wise and what it's available for. Ms. Baker asked about the account that can only be used on the USDA loan. There was much discussion about how much to leave in the Water Debt Service account vs paying down the debt. Ms. Baker motioned to take money from the Water Debt Service account to pay on the USDA loan, leaving 2 payments worth in the account. Mr. Sweeney seconded, and all voted in favor. After further discussion, it was decided to undo the motion. Ms. Baker motioned to undo the previous motion, Mr. Sweeney seconded, and all voted in favor.

Meeting adjourned at 8:21 pm.

Respectfully Submitted,  
Teresa Pangle  
Administrative Assistant



# TOWN OF KEEDYSVILLE, MARYLAND

*"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"*

P.O. Box 359  
19 South Main Street  
Keedysville, MD 21756  
301-432-5795  
townhall@keedysvillemd.com  
www.keedysvillemd.com



*Ken Lord, Mayor*  
*Brandon Sweeney, Assistant Mayor*  
*Judy Kerns, Council*  
*Matthew Hull, Council*  
*Sarah Baker, Council*

## Mayor & Council Agenda October 5, 2022

Call to Order

Pledge of Allegiance

Approval of Minutes: September 7, 2022 Meeting

General Fund Report: \$655,314.40

Announcements: Trick or Treating on Monday, October 31 from 6-8pm

Community Deputy Report

Resident Comments

Old Business: Electronic Filing of Town Hall Records; Antietam Broadband Installation; Pavilion Water Connection; Redundant Street Lights; Library Roof Replacement; Maryland Smart Energy Community Grant/Solar Panels; LED bulbs in Town Hall and Library; Holiday Banners; Brandenburg Field

New Business: Audit; Budget Amendments; Hazard Mitigation Plan; Purchasing & Competitive Bidding Ordinance; Green Team Spring Festival

Resident Comments Related to Agenda Items

Council Comments

Adjournment