

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
townhall@keedysvillemd.com
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council
Matthew Hull, Council
Sarah Baker, Council

Approved

Mayor and Council Minutes November 2, 2022

The monthly meeting of the Keedysville Mayor and Town Council was called to order at 7:00 pm with the following present: Mayor Ken Lord, Assistant Mayor Brandon Sweeney, Council Members Matt Hull, Judy Kerns, Sarah Baker, Town Attorney Ed Kuczynski, Town Administrator Lisa Riner, and Administrative Assistant Teresa Pangle.

Minutes from the October 5, 2022 meeting were approved.

The General Fund Report was \$611,497.82

Announcements from the agenda were read.

Community Deputy Report

Deputy Peyton reported this was a short month due to vacation and Academy instruction. Deputy Peyton completed his usual checks which included 3 in Rockingham, 3 in Cannon Ridge, 3 in Stonecrest, 3 in the park, 1 in the cemetery, and 1 hour of foot patrol. Assisted the County with a crash out of Town that turned into a DUI, with multiple victims in the crash, 4 citations, and a report.

FY 2022 Audit Presentation from Smith, Elliott, and Kerns – Erin Clark, audit manager from SEK, presented the results of the audit. She suggested the Town address the outstanding loan from the Town fund to the Water fund. Since no payments have been made in years she recommended doing a journal entry treating it as a transfer to get it off the books. Basically, forgiving the inter-fund debt. All went well with the audit.

Resident Comments

Sandy Burton reported on the status of the bike rack. Funds have been raised and the rack selection has been made. A location for the rack still has to be determined, since a park bench was put in the original location. Ms. Burton suggested making the concrete slab big enough for the bikes to sit on, so as not to have issues with grass and mud. Ms. Burton asked if Apple Valley Waste could notify the Town if they aren't able to pick up trash on the scheduled day. Ms. Riner said sometimes they do notify us, but not always. It's an ongoing challenge. Ms. Burton also reported on all the positive comments on the Town page regarding Halloween.

James Kerns reported an issue with a neighbor regarding the berm behind his house. The berm is part of the stormwater easement and should not be disturbed. Ms. Riner reported she and Mr. Hull went out that day to speak to the contractor to make them aware the berm cannot be disturbed. Mr. Kuczynski said if the berm has been damaged, the

Town can send a letter to the homeowners telling them to repair the berm. An engineer may need to look at it to determine how much damage if any has been done.

Old Business

Electronic Filing of Town Hall Records – Ms. Riner will bid this out soon.

Antietam Broadband Installation – No updates at this time.

Pavilion Water Connection – Ms. Riner reported the job is complete.

Redundant Street Lights – Ms. Pangle reported she emailed again on 10/19 to get an estimate on when First Energy will be out to remove the lights. Still waiting on a date for removal.

Library Roof Replacement – Ms. Riner reported she has put this out to bid. Bids are due November 18th.

Maryland Smart Energy Community Grant/Solar Panels – Ms. Riner reported this was put out to bid. Bids are due November 18th. The action plan has been completed for that grant, now just need to submit the application for the project. The Energy Audit can be added to that grant application.

LED Bulbs in Town Hall and Library - The bulbs in the library have been replaced. We are waiting for them to schedule Town Hall.

Holiday Banners – Mr. Hull would like the Council to consider purchasing a lift to assist in putting up and taking down the various banners/holiday decorations every year. There was much discussion. There is a huge sale in January for snowflakes. It still needs to be decided on purchasing the 2ft or 3ft snowflakes. Ms. Kerns will contact Williamsport for the Council to see their snowflakes to help determine which size the Council wants to purchase.

Brandenburg Field – Ms. Riner reported she sent the letter to Antietam Youth Athletic League to inform them all their equipment needs to be removed by November 7th. There has been no response at this time.

Purchasing & Competitive Bidding Ordinance – Mr. Sweeney motioned to introduce the Ordinance, Ms. Kerns seconded and all voted in favor.

New Business

Verizon Cell Tower – A contractor with Verizon would like to put a cell antenna on the Keedysville water tower. There was much discussion about the pros and cons. Ms. Baker suggested letting them make an offer and go from there. Ms. Riner will ask him to make us an offer. Mr. Hull suggested calling Walkersville to see what kind of agreement they are getting.

Security Camera Maintenance Plan – There was some discussion about the plans/service. Ms. Kerns motioned to go with the silver maintenance plan, Mr. Hull seconded, and all voted in favor.

Resident Comments Related to Agenda Items

Ms. Thomson wanted to thank Ms. Kerns for the work she has done on holiday decorations.

Council Comments

Mr. Hull asked if Antietam is going to take care of the stump grinding in the park. Ms. Riner reported they are coming back to take of it. Also, the handrail at the Church has been hit again. Either the Church can remove the handrail or the Town can install a bollard.

Ms. Kerns requested a sympathy card be sent to Huntzberry on the passing of Harry Huntzberry. Mr. Hull motioned to send a card and \$100 donation to the Heart Association, Ms. Kerns seconded, and all voted in favor.

Ms. Kerns read a Thank You card from Christy Weaver about the Town's donation to National Night Out.

Ms. Baker mentioned a holiday dinner. Mayor Lord will call South Mountain to see what is available.

Mayor Lord had a conversation with a resident about her grinder pump and the delay in response. It is a county issue and they did respond by noon that day.

Mayor Lord mentioned the Banner City/Town plaque from MML.

Ms. Riner reported about the first reimbursement from LGIT for legal fees. This is just for the first 6 months.

Meeting adjourned at 9:01 pm.

Respectfully Submitted,
Teresa Pangle
Administrative Assistant

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
townhall@keedysvillemd.com
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Keras, Council Member
Matthew Hull, Council Member
Sarah Baker, Council Member

Mayor & Council and Water Commission Meeting

November 2, 2022

All attendees must sign in. Attendee comments will only be heard during the appropriate time in the agenda. Those wishing to be heard must check the appropriate box. Comments will be limited to three minutes each.

NAME	ADDRESS	PHONE	WISH TO BE HEARD
JAMES KORNIS	7 MT. VERNON LA, Keedysville, Md	301-432-5342	<input checked="" type="checkbox"/>
Dandy Burton	38 South Main	410 474-2774	<input checked="" type="checkbox"/>
Sue Genseny	50 South Main 21756	301-432-8216	<input type="checkbox"/>
Erin Clark			<input type="checkbox"/>
Dian Thompson			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
townhall@keedysvillemd.com
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council
Matthew Hull, Council
Sarah Baker, Council

Mayor & Council Agenda November 2, 2022

Call to Order

Pledge of Allegiance

Approval of Minutes: October 5, 2022 Meeting

General Fund Report: \$611,497.82

Announcements: Board of Zoning Appeals Deliberation Meeting regarding a Special Exception at 31 Yankee Dr on Thursday, November 3 at 6:30pm in Town Hall; Town Hall Closed Friday, November 11 for Veterans Day and November 24 & 25 for Thanksgiving; Street Sweeping Wednesday, November 16

Community Deputy Report

FY 2022 Audit Presentation from Smith, Elliott, Kearns & Co (SEK)

Resident Comments

Old Business: Electronic Filing of Town Hall Records; Antietam Broadband Installation; Pavilion Water Connection; Redundant Street Lights; Library Roof Replacement; Maryland Smart Energy Community Grant/Solar Panels; LED bulbs in Town Hall and Library; Holiday Banners; Brandenburg Field; Purchasing & Competitive Bidding Ordinance

New Business: Verizon Cell Tower; Security Camera Maintenance Plan

Resident Comments Related to Agenda Items

Council Comments

Adjournment