

# TOWN OF KEEDYSVILLE, MARYLAND

*“Where Northern Thrift and Personality Blend with Southern Charm and Hospitality”*

P.O. Box 359  
19 South Main Street  
Keedysville, MD 21756  
301-432-5795  
townhall@keedysvillemd.com  
www.keedysvillemd.com



*Ken Lord, Mayor*  
*Brandon Sweeney, Assistant Mayor*  
*Judy Kerns, Council Member*  
*Matthew Hull, Council Member*  
*Sarah Baker, Council Member*

## Motions & Resolutions Passed 2022

### JANUARY

- A motion was made and passed to approve the resolution for the charter amendment to de-annex the Matson property.
- A motion was made and passed to get 200 Mbps internet from Comcast in Town Hall.
- A motion was made and passed to have Ken Murphy of Albright, Crumbacker do monthly updates and security monitoring on the server and computers in Town Hall on a trial basis.
- A motion was made and passed to donate \$1,000 each to Boonsboro Fire, Boonsboro EMS, Sharpsburg Fire, and Sharpsburg EMS, for a total of \$4,000.

### FEBRUARY

- A motion was made and passed to go with Cronise Corporation for the library repairs since they provided the lowest complete quote.
- A motion was made and passed to approve the 200 Mbps, 3-year contract with Comcast for internet in Town Hall.
- A motion was made and passed to move forward with hiring a new employee at Town Hall.
- A motion was made and passed to renew the contracts with Antietam Tree and Turf for weed treatment.
- A motion was made and passed to go into closed session to discuss potential and pending litigation with counsel.

### MARCH

- A motion was made and passed to switch to Google for email, for the Mayor & Council and Planning & Zoning members.
- A motion was made and passed to appoint Jacqueline Piro to the Planning and Zoning Commission.
- A motion was made and passed to introduce a resolution to amend Chapter 16 in the Ordinances and add a new section designated as 3F to allow alternates on the Planning & Zoning Commission.
- A motion was made and passed to award the Park Mowing contract to Randy Heavner, Sr.
- A motion was made and passed to award the Stormwater Ponds Mowing contract to Shepherdstown Lawns.

### APRIL

- A motion was made and passed to keep the same email addresses the Town currently has with the new Gmail and pay to migrate the messages if necessary and set up a server to back up emails.
- A motion was made and passed to amend Ch.16, adding two alternates to the Planning and Zoning Commission.

- A motion was made and passed to install a bike rack in Taylor Park in memory of Jamie Gardner.
- A motion was made and passed to go into closed session to discuss the appointment of a new employee that would affect several specific individuals.

### May

- A motion was made and passed to go into closed session to discuss the appointment of a new employee.
- A motion was made and passed to reserve two parking spots for Town Hall employees in the lot behind Town Hall and get the appropriate signage.
- A motion was made and passed to make a hire for an administrative assistant pending background check results, reference check, and salary agreement.
- A motion was made and passed to put up a compact-only parking sign in the parking spot on the corner of Taylor Drive and Main Street.
- A motion was made and passed to approve the same tax rate as the previous year.

### June

- A motion was made and passed to approve the fiscal year 2023 Town and Water Budget as an emergency ordinance with the comments made at the Budget Hearing.
- A motion was made and passed to donate \$500.00 to the Fairview Cemetery.
- A motion was made and passed to approve the Personnel and Leave Policy.
- A motion was made and passed for the Resolution for the Water System maintenance Program, which is a joint resolution with the Water Commission.

### July

- A motion was made and passed to use Hotel/Motel money to supply water to the Park Pavilion, and to clean and exterminate.
- A motion was made and passed to award the snow removal & de-icing to Bryan Babington.
- A motion was made and passed to approve Resolution 2022-2, Resolution Adopting an Energy Efficiency Policy.
- A motion was made and passed to approve Resolution 2022-3, Resolution Adopting a Renewable Energy Policy.
- A motion was made and passed to buy cabinets for display/storage of Historical items.
- A motion was made and passed to donate \$100 to Boonsboro's National Night Out.

### August

- A motion was made and passed to approve Resolution 2022-4, Resolution Adopting Leave and Pay Policies.
- A motion was made and passed to introduce revising the Fee Ordinance in regards to blasting in Town limits.
- A motion was made and passed to terminate the use of the ball field by the Antietam Youth Athletic League (AYAL).

### September

- A motion was made and passed to put out for bid Electronic Filing of Town Hall Records.
- A motion was made and passed to approve Ordinance 2022-03, Revision of Fee Ordinance in regards to blasting in Town limits.
- A motion was made and passed to award Staining of Pavilion 3 to Bryan Babington.
- A motion was made and passed to go with Option 1 (after some clarification) in getting a water connection to the Park Pavilion.
- A motion was made and passed to put out to bid for a standing seam metal roof with gutters and downspouts for the library, with an option to bid on the roof for the restroom building.
- A motion was made and passed to retrofit lights in the library and Town Hall with LED lights from the Willdan quote.
- A motion was made and passed to purchase light-up snowflakes with some details still to be worked out.
- A motion was made and passed to have Snyder's Pest Control supply ongoing service to the Park Pavilion.
- A motion was made and passed to put out to bid the larger solar panel system design.
- A motion was made and passed to move Mary Robertson from an alternate to a permanent member of the Board of Zoning Appeals.
- A motion was made and passed to accept Tom Clemens' application to be an alternate on the Planning and Zoning Commission.

-A motion was made and passed to move into a closed session to discuss pending litigation.

#### October

-A motion was made and passed to not move forward with snowflakes/holiday banners until all can meet again.

-A motion was made and passed to introduce the Purchasing & Competitive Bidding Ordinance.

#### November

-A motion was made and passed to go with the Silver Maintenance Plan for the Security Cameras.

-A motion was made and passed to send a sympathy card and a \$100 donation to the Heart Association for the passing of Harry Huntzberry.

#### December

-A motion was made and passed to award the Library Roof Replacement contract to Complete Builders for the standing seam roof.

-A motion was made and passed to award the Bathroom Roof Replacement contract to Complete Builders for the standing seam roof.

-A motion was made and passed to award the solar panel contract to Nationwide Energy Solutions.

-A motion was made and passed to adopt the Purchasing & Competitive Bidding Ordinance.

-A motion was made and passed to forgive the loan from the Town fund to the Water fund.

-A motion was made and passed to award EMAT the Level 2 Energy Audit.

-A motion was made and passed to bring on a Grant Writer from Maryland Rural Development Corp for 6 months.

-A motion was made and passed to purchase a "no trailer parking" sign to put in front of the Post Office if the trailer isn't moved in a week.