

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
townhall@keedysvillemd.com
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council
Matthew Hull, Council
Sarah Baker, Council

Approved

Mayor and Council Minutes March 1, 2023

The monthly meeting of the Keedysville Mayor and Town Council was called to order at 7:15 pm with the following present: Mayor Ken Lord, Assistant Mayor Brandon Sweeney, Council Members Matt Hull, Sarah Baker, Town Attorney Ed Kuczynski, Town Administrator Lisa Riner, and Administrative Assistant Teresa Pangle.

Minutes from the February 1, 2023 meeting were approved.

The General Fund Report was \$360,512.31

Announcements were read

Community Deputy Report

Deputy Peyton completed his normal checks, 9 in Cannon Ridge, 7 in Rockingham, 6 in Stonecrest, 8 in Taylor Park, and 5 in the Cemetery. He had 1.5 hours of traffic enforcement with 1 warning and 1 citation, and 1.5 hours of foot patrol. He had a neighbor complaint call and spent 3 hours in court.

Resident Comments

Ms. Burton – Reported she has the bike rack and is waiting for the weather to warm up to pour concrete. She also reported several of the Boy Scout medallions have come loose.

Mr. Kerns – He is concerned about the intersection of Dogstreet Rd and Main Street. The pedestrian crossing sign is behind the stop sign and is hard to see. Ms. Riner said she talked to the County about this, about a year ago but nothing happened. Mr. Kerns thinks the State may have control of that intersection but he's not sure. Ms. Riner will follow up with the County and/or State.

Old Business

Redundant Street Lights – Ms. Pangle reported Potomac Edison hopes to have the lights down within the next 2 weeks. The light at Coffman Farms and Main Street was put back up, but it was put up on the opposite side of the street. If the Council wants it moved back to the original location it's not a problem to do so.

Library Roof Replacement & Solar Panels – Ms. Riner reported the structural engineer came out and approved the roof. The plumber came out and looked at the vent. It's an old vent to a bathroom that no longer exists, so the roofer can cap it. Next week Complete Builders should be out to install the metal roof. The solar panel contractor is working on getting permits from the County now. No date for the panels yet, but we asked them to be done by May 31st

Verizon Cell Tower – See meeting minutes from the Public Information Session.

Library Door Frame Repairs – Ms. Riner reported it was being worked on today.

Green Team Launch Event – Mayor Lord gave an overview of the Green Team Launch event scheduled on April 29th from 10 am – 3 pm in Taylor Park. Ms. Pangle reported there may be a delay with the compost bins and rain barrels due to a potential grant that will alter the cost to the Town and the amount charged to residents. We hope to know those costs in about 4 weeks. Mayor Lord asked if the Council would consider \$500-\$1000 for possible incidentals. Mr. Hull motioned to approve up to \$750 to the Green Team, Ms. Baker seconded and all voted in favor.

Gazebo – Ms. Riner reported we received a grant from Program Open Space to put a gazebo next to the library. The bid was put out today and is due by March 29th.

New Business

Stormwater Ponds Mowing Bids – Ms. Baker recused herself due to being related to one of the bidders. Ms. Riner reported this was put out to bid after the last contractor only had it for one year. He didn't renew the contract because he realized he had bid too low and could not make enough money to continue doing the work. The bid that was awarded last time was \$1350.00 per month. The park mowing contract did opt to renew, so that is why only the Stormwater ponds were bid out. Four bids were received. There was much discussion about the equipment and the requirements by the County. There was a safety issue with the last contractor's equipment and he wasn't meeting the County standards for mowing Stormwater Ponds. Due to the wide range in the bid prices, there was much discussion about going with the lowest bidder and their ability to do the work. Mr. Sweeney suggested going back to the bidders to verify with documentation that their equipment is suitable to meet the County standards for Stormwater Ponds. Ms. Riner reported we received a violation letter from the County for one of the ponds. There are problems with a few other ponds but we were not cited for those. It cost the Town money to get these ponds back up to County standards. The Council decided to table this until more information is available.

Donation for Boonsboro High School's We the People Team – Mayor Lord mentioned this is for an advanced civics class. Mr. Hull motioned to donate \$250, Ms. Baker seconded and all voted in favor.

Eagle Scout Project – Mayor Lord received an email from Ryan Franko from BSA Troop 20 requesting ideas for his Eagle Scout Project. Ms. Pangle suggested having him work on replacing the trees in Taylor Park which helps the Town and can benefit the Green Team Certification process.

Banner Town School Visit – Ms. Riner reported for our Banner Town certification we have to do a school visit. It needs to be done before May. Ms. Riner will provide Mayor Lord with the necessary information.

Comprehensive Plan Update – Ms. Riner reported the Planning Commission has been working on updating the Comprehensive Plan which needs to be done every 10 years. They have finished their part and will have to hire a consultant to finish the work. Ms. Riner met with someone from Arro Consultant who did the last update, but he didn't want to give a quote yet because it may have to be bid out. Last time this was done it was around \$30k and Ms. Riner had the impression it would be about the same or more for this update. Ms. Gratton is applying to ARC for 50% grant funding to cover half of this. Mr. Kuczynski mentioned it may not need to be put out for bid because it falls under professional services.

MML Summer Conference – Ms. Riner reported it is time to sign up and get hotel rooms. Please let her know if you are interested.

Community Deputy Program Changes – Mayor Lord said he had a conversation with Sheriff Albert. Costs for the program have gone up. County Commissioners will meet some of those costs but not all of them. There is now a fifth Town involved. They estimate the costs could go up to between \$15-20k. Ms. Riner reported currently the Town pays about \$16k a year. Mayor Lord will ask the Sheriff's office for an update in April.

Resident Comments

Ms. Gemeny was approached by Ms. Hammond from Sharpsburg who is a member of the Antietam Chapter of the Daughters of the American Revolution. They are commemorating their 250th anniversary with a Patriot Marker and are asking for a donation. The cost and installation of the marker are \$4800.00 and will be located in Sharpsburg. The Council requested more information about the marker before making a donation.

Mr. Kerns asked if we had a portable electronic speed camera. Yes, we do so he asked why it's not used. Mr. Hull reported the Town's sign doesn't comply with State standards to put on State roads.

Council Comments

Ms. Riner asked if the Council wants to move forward with the Pickleball Court discussed at previous meetings. There was some discussion and there is still interest in moving forward. The grant application Program Open Space is due in December.

Mr. Hull requested we contact the Monument people for the status of the memorial stone.

Ms. Baker reported she and Mr. Hull replaced the fire hydrant markers. Mr. Hull said the fire hydrants need painting and Ms. Riner said Mr. Babington is taking care of it.

Mr. Sweeney asked about the vines growing on lines across S. Main St, just past the Church. Ms. Pangle contacted Potomac Edison to take care of it.

Ms. Riner asked Ms. Baker if she has talked to the South County league about the field. Ms. Baker wanted to make sure everything left at the field can be removed or used. Ms. Riner said yes, it is ours now to do with what is needed.

Mayor Lord mentioned Ms. Gratton working for the Town for grant money and he would like to do something to help the Community Center regarding grants.

Meeting adjourned at 8:38 pm.

Respectfully Submitted,
Teresa Pangle
Administrative Assistant

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Mayor & Council and Water Commission Meeting March 1, 2023

All attendees must sign in. Attendee comments will only be heard during the appropriate time in the agenda. Those wishing to be heard must check the appropriate box. Comments will be limited to three minutes each.

NAME	ADDRESS	PHONE	WISH TO BE HEARD
JAMES KERNS	7 Mt. Vernon Ln. Keedysville, MD 21756		<input checked="" type="checkbox"/>
Karen Matson	Coffman Farms Rd		<input type="checkbox"/>
Robin Leggere	9 Mallard Ln		<input type="checkbox"/>
Cecil French	499 Main		<input type="checkbox"/>
JONATHAN PUFFENBERGER	23 Sumter Dr		<input type="checkbox"/>
Jason Krebill	5 Mallard Ln.		<input type="checkbox"/>
Martha Gane	34 N. MAIN		<input type="checkbox"/>

Mengyang Li 12 Turkey Tract Pl.
Keedysville, MD 21756

Lorraine O'Connor 30 Yankee Dr

Doug Lawrence 30 Yankee Dr

Sandy Lord + Kate Lord 17 Appomattox Ct.

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Mayor & Council Agenda March 1, 2023

Call to Order

Pledge of Allegiance

Approval of Minutes: February 1, 2023 Meeting

General Fund Report: \$360,512.31

Announcements: Spring Bulk Trash Pick-Up Saturday, May 6, 2023

Community Deputy Report

Resident Comments

Old Business: Redundant Street Lights; Library Roof Replacement & Solar Panels; Verizon Cell Tower; Library Door Frame Repairs; Green Team Launch Event; Gazebo

New Business: Stormwater Ponds Mowing Bids; Donation for Boonsboro High School's We the People Team; Eagle Scout Project; Banner Town School Visit; Comprehensive Plan Update; MML Summer Conference; Community Deputy Program Changes

Resident Comments Related to Agenda Items

Council Comments

Adjournment