

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
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www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council
Matthew Hull, Council
Sarah Baker, Council

Approved

Mayor and Council Minutes December 6, 2023

The monthly meeting of the Keedysville Mayor and Town Council was called to order at 7:00 pm with the following present: Mayor Ken Lord, Assistant Mayor Brandon Sweeney, Council Members Judy Kerns, Matt Hull, Sarah Baker, Town Attorney Ed Kuczynski, Deputy Dakota Watkins, Town Administrator Lisa Riner, Administrative Assistant Teresa Pangle.

Minutes from the November 1, 2023 meeting were approved.

The General Fund Report was \$488,521.09

Announcements were read

Community Deputy Report

Deputy Watkins reported he completed the following checks 12 in the Park, 17 in Stonecrest, 19 in Rockingham, 19 in Cannon Ridge, 11 in the Cemetery, and 7 calls for service.

Resident Comments

Ms. Riner reported Mr. Cook was not able to make tonight's meeting regarding his request for curb removal. He needs more time to gather his information. Hopefully, he will be ready for the next meeting.

Old Business

Dogstreet Rd & Main St Crosswalk – Ms. Riner reported it is pretty much done. We are waiting on a new stop sign. The tree stump is going to stay and the homeowner will remove the bark from the tree stump and the vine so as not to obstruct the stop sign.

eCode 360 – We have two quotes from General Code and Municode. This is something to consider for the future and to apply for a grant to cover the cost.

Town Hall Window Repairs – Ms. Riner reported they are not done yet but this is on Mr. Smith's list to be done soon.

No Trucks on Dogstreet Sign – Ms. Riner said the County will put up a sign, but it is not up yet.

Grants Update – Ms. Riner updated the following grants Ms. Gratton has been working on.

- Loan Forgiveness-received loan documents and records from USDA. Dawn, who works with Ms. Gratton is talking with MDE to see what can be done.
- Bedrock Water Line Engineering-We received \$10k from Rural Maryland Council. The ARC application for \$20k has been submitted, we are waiting for the final decision around January. It was decided to wait for next year to apply for construction funds based on engineering report results.
- SAPP Grant-Community Deputy-Ms. Riner is working with Ms. Gratton to prepare the application materials, due December 15th. There is some confusion as to whether or not we are eligible.
- Sustainable Communities-Ms. Gratton has completed the application. The Council needs to sign off and then it will be submitted.
- Document Digitization- A 50% grant was approved for 2024. We should receive the paperwork in late Spring.
- Comprehensive Plan-Waiting for the timeframe to apply for ARC funding.
- Park Restroom Renovation (& maybe signs)-Working with Ms. Gratton to prepare application materials, due at the end of December.

New Business

Program Open Space Grant: Park Restroom Renovation & Park Signs –We are applying to renovate the Park restrooms. Ms. Riner pointed out we have to give POS credit for the things they fund and many places do this on their park signs, which Taylor Park does not have. Ms. Riner said we could add this to the grant to get funds for park signs. Ms. Riner did get a quote (about \$4500) from HBP for two signs with a similar style to the Keedysville signs on Rt 34, but smaller. The grant application would require a mockup of the sign and that is \$390. Ms. Baker will check with her sister who is a graphic designer. Ms. Riner will check into other options.

Light Pole Outlets & Snowflake Timers – The snowflakes are up, except for two which will be put up soon. Clamps needed to be purchased to get them to stay. It was noticed today many of the snowflakes are out on one side of Main St. Diamond Electric is aware and will look into it. Also, there is the question of the snowflakes being on all the time. Ms. Riner purchased timers (about \$250) and will cost \$190 for them to be put on. Diamond Electric may be able to fix this issue in the two control boxes for Main St by connecting to the time clock. If so, Ms. Riner will return the timers.

Board of Zoning Appeals Hearing for 19435 Shepherdstown Pike – Ms. Riner pointed out a 3-sided metal structure that was put up without a permit. They have recently removed 1 side. She sent them a letter stating they needed a permit. According to the zoning ordinance what they have done is not acceptable. They want to appeal to the Zoning Board of Appeals.

MML Visit – Ms. Riner reported that MML President John Carroll-Mayor of Galena and Celina Benitez-Mayor of Mount Rainier stopped in Town Hall. This is the first time anyone from MML has visited. They were making the rounds in Western Maryland.

Resident Comments

Ms. Gemeny said the Ruritans are going around to judge Christmas decorations. They will give out 4 \$25 gift certificates.

Council Comments

Ms. Kerns said she went to the Municipal meeting and they said to get used to speed cameras. There will be more and more of them around the State. Ms. Kerns said each Town reports on their events and Keedysville was the only municipality that didn't have any Christmas plans. Mayor Lord said this is something to plan for next year.

Mr. Kuczynski mentioned the open house for his Law Office on Friday, December 8th from 5 pm-8 pm.

Meeting adjourned at 7:40 pm.

Respectfully Submitted,
Teresa Pangle
Administrative Assistant

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Mayor & Council Agenda December 6, 2023

Call to Order

Pledge of Allegiance

Approval of Minutes: November 1, 2023 Meeting

General Fund Report: \$488,521.09

Announcements: Town Hall Closed December 21-January 1 for the Christmas & Near Year Holidays and Staff Vacation

Community Deputy Report

Resident Comments: Richard Cook (Curb Removal at 30 N Main St)

Old Business: Dogstreet Rd & Main St Crosswalk; eCode 360; Town Hall Window Repairs; No Trucks on Dogstreet Sign; Grants Update

New Business: Program Open Space Grant: Park Restroom Renovation & Park Signs; Light Pole Outlets & Snowflake Timers; Board of Zoning Appeals Hearing for 19435 Shepherdstown Pike; MML Visit

Resident Comments Related to Agenda Items

Council Comments

Adjournment