

**Ordinance 2024 - 01**

**BUDGET  
(FY2025)**

**BUDGET ORDINANCE**

**An Ordinance enacted pursuant to the Charter of the Town of Keedysville to adopt the Budget for the Town of Keedysville, Maryland for the fiscal year July 1, 2024 to June 30, 2025.**

**RESOLUTION**

**WHEREAS**, it is required by the *Charter of the Town of Keedysville* and the *Annotated Code of Maryland* that the Mayor and Council for the Town of Keedysville enact and pass a fiscal Budget for said Town to run during the term of the fiscal year July 1, 2024 up to and including June 30, 2025; and

**WHEREAS**, the Mayor and Council, being the duly constituted legislative body for the Town of Keedysville, Maryland, having held a Public Hearing on May 1, 2024 and having complied with all of the provisions of the *Charter of the Town of Keedysville* and the *Annotated Code of Maryland*; and

**WHEREAS**, said legislative body has duly considered same and have arrived at said budget, tax rate, water rate, and all other matters contained therein accordance with said *Charter* and the *Annotated Code of Maryland*.

**NOW, THEREFORE**, since said Ordinance is required and all requirements have been complied with, it is thereupon

**RESOLVED, ENACTED and ORDAINED** that the following Ordinance be and is hereby adopted to become effective July 1, 2024; and be it further

**Liber 14 Folio 0245**  
Acts, Ordinances, Resolutions- Town  
Clerk of the Circuit Clerk  
Washington County

**RESOLVED, ENACTED and ORDAINED** the **FY 2024-2025 Budget** as adopted herein is attached hereto as **EXHIBIT “A” (TOWN BUDGET)** and **EXHIBIT “B” (WATER BUDGET)** and incorporated herein by reference; and it is further

**RESOLVED, ENACTED and ORDAINED** that this Ordinance and the related attachments (**EXHIBIT “A” and EXHIBIT “B”**) are adopted as the official *Budget for the Town of Keedysville, Maryland* for the period commencing July 1, 2024 and terminating June 30, 2025, and be it further

**RESOLVED, ENACTED and ORDAINED** that this Ordinance shall be effective as of July 1, 2024, with June 5, 2024 as the date of Passage.

**TOWN OF KEEDYSVILLE,  
MARYLAND**

By:   
\_\_\_\_\_

**Kenneth Lord, Mayor**

**ATTEST:**

  
\_\_\_\_\_  
**Lisa Riner, Town Administrator**

Date of Introduction: May 1, 2024

Date of Adoption: June 5, 2024

Effective Date: July 1, 2024

**Liber 14 Folio 0246**  
Acts, Ordinances, Resolutions- Town  
Clerk of the Circuit Clerk  
Washington County

Mail to: Lisa Riner  
Town Administrator  
Town of Keedysville  
P.O. Box 359  
Keedysville, MD 21756

Recorded JUL 03 2024

Town.Keedysville.Budget Ordinance.2024-25

## Keedysville FY 2025 Town Budget

Account No.	Income	FY 2025 Budget
<b>Operating Income</b>		
501	Real Estate Tax	\$195,000.00
502	Personal Property Tax	\$500.00
503	Operating Property Tax	\$11,000.00
504	Building/Zoning Permits	\$1,200.00
533	Income Tax	\$230,000.00
542	License Tax	\$250.00
555	Bank Levy	\$467.85
560	Municipal League (Dinner)	\$1,300.00
570	Green Team	
	Rain Barrels & Compost Bins	\$0.00
570	Total Green Team	\$0.00
593	Cable TV Franchise Fee	\$6,650.00
595	Interest	\$25,000.00
599	Miscellaneous	
	Land Development Fee	\$0.00
	Pavilion Rental Fee	\$500.00
	Records Certification	\$0.00
	Miscellaneous-Other	\$0.00
599	Total Miscellaneous	\$500.00
<b>Total Operating Income</b>		<b>\$471,867.85</b>
<b>Expenses</b>		
<b>Operating Expenses</b>		
601	Telephone	
	Cellular	\$1,400.00
	Land Line	\$1,500.00
601	Total Telephone	\$2,900.00
602	Internet	
	Library & Park Cameras	\$1,100.00
	Town Hall	\$2,400.00
602	Total Internet	\$3,500.00
603	Water & Sewer	
	Library Sewer	\$551.92
	Library Water	\$350.00
	Town Hall Sewer	\$551.92
	Town Hall Water	\$350.00
603	Total Water & Sewer	\$1,803.84

Keedysville FY 2025 Town Budget

Account No.	Operating Expenses, continued	FY 2025 Budget
605	Electric	
	Library	\$250.00
	Street Lights	\$11,000.00
	Taylor Park	\$1,200.00
	Town Hall	\$1,500.00
605	Total Electric	\$14,000.00
607	Heating Oil	\$3,000.00
610	Office Supplies	\$7,500.00
611	Donations	\$5,900.00
612	Insurance	\$9,000.00
613	Audit	\$19,500.00
614	MML Expenses & Dues	
	Dinners	\$2,500.00
	Dues	\$1,750.00
	Conferences	\$2,500.00
614	Total MML Expenses & Dues	\$6,750.00
616	Legal Fees	
	Publication Fees	\$1,250.00
	Attorney Fees	\$23,000.00
616	Total Legal Fees	\$24,250.00
620	Travel & Education	\$5,500.00
622	Salaries & Taxes	\$99,000.00
624	Elected Official Expenses	\$12,500.00
626	Planning & Zoning	\$18,750.00
628	Inspector's Commission	\$0.00
630	Green Team	\$1,000.00
632	Grant Writer	\$0.00
642	Refuse Collection	\$100,500.00
644	Community Deputy	\$23,622.20
645	Excess HUR Expenses	
	Road Repairs	\$0.00
	Snow Removal	\$0.00
	Street Cleaning	\$0.00
	HUR - Other	\$0.00
645	Total Excess HUR Expenses	\$0.00
650	Grass Mowing	
	Pond Mowing	\$22,250.00
	Regular Mowing	\$20,500.00
	Residences Mowing	\$0.00
650	Total Grass Mowing	\$42,750.00
651	Stormwater Ponds Maintenance	\$7,000.00

Keedysville FY 2025 Town Budget

Account No.	Operating Expenses, continued	FY 2025 Budget
654	Buildings	
	Library	\$1,500.00
	Town Hall	\$5,000.00
654	Total Buildings	\$6,500.00
660	Town Maintenance (signs, street lights, trees, etc)	\$5,000.00
674	Park Maintenance	\$12,200.00
775	Capital Improvements	\$0.00
799	Miscellaneous	
	Due to/from Water Commission	\$0.00
	Miscellaneous	\$0.00
	Poll Workers	\$0.00
799	Total Miscellaneous	\$0.00
	<b>Total Operating Expenses</b>	<b>\$432,426.04</b>
	<b>Net Operating Income</b>	<b>\$39,441.81</b>
	<b>Restricted Income</b>	
805	Highway User Revenue	
	Previous Years' Carryover	\$132,000.00
	Collected	\$99,563.27
805	Total Highway User Rev	\$231,563.27
810	Hotel Motel Tax	
	Previous Years' Carryover	\$30,000.00
	Collected	\$22,500.00
810	Total Hotel Motel Tax	\$52,500.00
905	Grant Income	\$388,325.00
910	Am Rescue Plan Income	\$0.00
	<b>Total Restricted Income</b>	<b>\$672,388.27</b>
	<b>Restricted Expenses</b>	
811	Hotel/Motel Tax Funds	\$52,500.00
806	Highway User Expense	
	HUR Contracted Road work	\$201,563.27
	HUR Snow Removal	\$25,000.00
	HUR Street Cleaning	\$4,500.00
	HUR Other	\$500.00
806	Total Highway User Expense	\$231,563.27
906	Grant Expense	\$388,325.00
911	Am Rescue Plan Expense	\$0.00
	<b>Total Restricted Expenses</b>	<b>\$672,388.27</b>
	<b>Net Restricted Income</b>	<b>\$0.00</b>

## Keedysville FY 2025 Water Budget

Account No.	Income	FY 2025 Budget
	<b>Operating Income</b>	
100	Water Collections	
	True Up	\$0.00
	Water Collections	\$270,000.00
100	<b>Total Water Collections</b>	<b>\$270,000.00</b>
105	Debt Service	\$33,500.00
110	Tap Fees	\$0.00
170	Interest	\$20,000.00
199	Miscellaneous	\$0.00
	<b>Total Operating Income</b>	<b>\$323,500.00</b>
	<b>Expense</b>	
	<b>Operating Expense</b>	
300	Water Repairs	
	Leak Detection	\$2,500.00
	Water Line Repairs	\$1,000.00
	Meter Repairs	\$1,500.00
	Pump Station Repairs	\$500.00
	Spring House Repairs	\$1,500.00
	Other Repairs	\$1,000.00
300	<b>Total Water Repairs</b>	<b>\$8,000.00</b>
305	Water System Maintenance	
	Boonsboro Maintenance	\$115,000.00
	Preventive Maintenance Program	\$0.00
	BPS Phone	\$1,800.00
	Tank Electric	\$1,300.00
	Tank Maintenance	\$17,200.00
	Other Water System Maintenance	\$3,000.00
305	<b>Total Water System Maint</b>	<b>\$138,300.00</b>
320	Water Engineering Fees	\$24,000.00
330	Water Legal Fees	\$0.00
340	Association Dues	\$250.00
350	Advertising	\$250.00
599	Miscellaneous	\$0.00
700	Interest Expense (USDA Loan)	\$53,000.00
	Board Member Expense	\$2,000.00
	Office Supplies	\$750.00
	Salaries Elected Officials	\$600.00
	2012 USDA Bond	\$35,000.00
	<b>Total Operating Expense</b>	<b>\$259,400.00</b>

Keedysville FY 2025 Water Budget

<b>Account No.</b>		<b>FY2025 Budget</b>
	<b>Net Operating Income</b>	<b>\$64,100.00</b>
	<b>Restricted Income</b>	
400	Water Grant Funding	\$34,000.00
405	Am Rescue Plan (Carryover)	\$185,235.45
500	Capital Improvements	\$0.00
	<b>Total Restricted Income</b>	<b>\$219,235.45</b>
	<b>Restricted Expense</b>	
600	Capital Expenditures	\$0.00
650	Water Grant Expense	\$44,000.00
655	American Rescue Plan Expense	\$107,172.06
	<b>Total Restricted Expense</b>	<b>\$151,172.06</b>
	<b>Net Restricted Income</b>	<b>\$68,063.39</b>



Send Certification to:

Ms. Lisa Riner, Town Administrator  
**Town of Keedysville**  
Town Hall  
P. O. Box 359  
Keedysville, MD 21756

**Liber 14 Folio 0253**  
Acts, Ordinances, Resolutions- Town  
Clerk of the Circuit Clerk  
Washington County

LR - Government  
Instrument 0.00  
Agency Name: Town of  
Keedysville  
Instrument List: Other  
Describe Other:  
Ref:  
-----  
Total: 0.00  
07/01/2024 12:11  
CC21-RD  
#18238562 CC0403 -  
Washington  
County/CC04.03.01 -  
Register 01

This page not to be counted in calculating Recording Fee

---

**Clerk of Circuit Court**  
**Washington County, Maryland**  
Kevin R. Tucker, Clerk  
24 Summit Avenue  
Hagerstown, MD 21740  
301-790-7991

<b>For Clerks Use Only</b>	
Improvement Fee	_____
Recording Fee	_____
County Transfer Tax	_____
Recordation Tax	_____
State Transfer Tax	_____
Non-Resident Tax	_____
<b>TOTAL</b>	_____

# LOCALIQ

PO Box 630519 Cincinnati, OH 45263-0519

## The Herald-Mail

### AFFIDAVIT OF PUBLICATION

Town Of Keedysville  
Town Of Keedysville  
PO BOX 359  
KEEDYSVILLE MD 21756

STATE OF MARYLAND, COUNTY OF WASHINGTON

The Herald-Mail is a daily newspaper of general circulation, printed in the English language and published in the City of Hagerstown in said County and State, and that annexed hereto is a copy of a certain order taken from said newspaper in which the order was published.

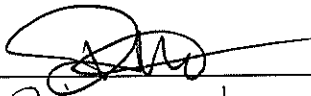
Published in the issue dated:  
04/15/2024, 04/22/2024

Sworn to and subscribed before on 04/22/2024

#### Notice of Public Hearing

Notice is hereby given by the Mayor and Council of the Town of Keedysville, as its duly constituted legislative body, that a Public Hearing will be held in Council Chambers, Town Hall, on May 1, 2024, at 6:45 P.M. The hearing is being scheduled pursuant to the provisions of the Annotated Code of Maryland and the Charter of the Town of Keedysville, to consider whether or not to introduce, pass and make effective a proposed Ordinance adopting a budget for said Town for the fiscal year July 1, 2024, to June 30, 2025. A complete copy of said proposed budget is on file in the Office of the Town Administrator, Town Hall, Keedysville, Maryland. Upon request, the same may be copied or inspected in that office and it is incorporated herein by reference and made a part hereof for convenience and economy. Pursuant to the Maryland Open Meetings Law, notice is hereby given that the deliberations of the Mayor and Council are open to the public. The intent is that the determination will be made at the Regular Meeting to be held on June 5, 2024. Individuals requiring special accommodations are requested to contact Lisa Riner at (301) 432-5795. Any person desiring a stenographic transcript shall be responsible for supplying a competent stenographer at their expense.

Town of Keedysville, Maryland  
By: Mayor and Council  
Lisa Riner  
Town Administrator  
April 15, 2024 10053872

Legal Clerk   
\_\_\_\_\_  
Nicole Jacobs  
Notary, State of WI, County of Brown  
8-21-26

My commission expires

Publication Cost: \$258.20  
Order No: 10053872 # of Copies:  
Customer No: 564335 1  
PO #:

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

NICOLE JACOBS  
Notary Public  
State of Wisconsin