

# TOWN OF KEEDYSVILLE, MARYLAND

*"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"*

P.O. Box 359  
19 South Main Street  
Keedysville, MD 21756  
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*Ken Lord, Mayor*  
*Brandon Sweeney, Assistant Mayor*  
*Judy Kerns, Council Member*  
*Matthew Hull, Council Member*  
*Sarah Baker, Council Member*

## Planning & Zoning Commission Minutes January 11, 2024

Approved

The quarterly meeting of the Keedysville Planning & Zoning Commission was called to order at 7:02pm with the following present: Commission Members John Puffenbarger, Jeff Russell, and Jacqueline Piro, Ex Officio Matt Hull, Alternate Tom Clemens, and Town Administrator Lisa Riner.

The minutes from July 13, 2023 were read and approved.

Randy Burns is stepping down from the Planning Commission because he is moving to Hagerstown.

The Town is looking for a new alternate for the Planning & Zoning Commission and the Board of Zoning Appeals.

Ms. Riner reminded Commission members to complete the State training and send her the certificate when it's completed. It only needs to be completed once, not annually.

Since Mr. Burns is stepping down, the Commission needs to appoint a new Chairperson. Mr. Clemens nominated Mr. Puffenbarger. Mr. Hull seconded, and all voted in favor of appointing Mr. Puffenbarger as the Chairman of the Planning and Zoning Commission.

There will be a Board of Zoning Appeals Hearing on Tuesday, January 30, 2024 at 6:30pm at Town Hall. The resident at 3 Mallard Ln applied for a variance to have his shed 3 feet from his property line rather than the required 5 feet.

There will be another Board of Zoning Appeals Hearing soon for the garage structure being built at 19435 Shepherdstown Pike near the Country Store.

Ms. Piro announced that she will also have to step down from the Planning and Zoning Commission because she moved to Boonsboro.

The meeting adjourned at 7:14pm.

Respectfully Submitted,  
Lisa Riner  
Town Administrator



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## Planning & Zoning Commission Agenda January 11, 2024

Call to Order

Approval of Minutes: July 13, 2023

Announcements

Old Business: Planning & Zoning Online Training

New Business: New Chairperson

Comments by Attendees

Comments by Commission

Adjournment