

**BOONSBORO KEEDYSVILLE WATER ADVISORY BOARD**  
**Wednesday December 11, 2024 6:30 PM**  
**Keedysville Town Hall**

**AGENDA**

*Rules of procedure:* Members of the Water Advisory Board, alternates and town staff or others involved with the operation of the joint water system are welcome to sit at the table during our meetings provided there is sufficient room. Discussion is open but with priority given to members of the Board. The Chair reserves the right to limit discussion to Board members at his/her discretion in accordance with the Board's Bylaws. Voting is restricted to the 5 members of the Board or alternates serving in the place of a Board member.

- I. Approval of meeting minutes from August 1, 2024
- II. FY24 Keedysville cost-sharing true-up / FY25 Cost-sharing Projections - *Lisa*
- III. Status of Boonsboro capital projects
  - A. Shafer Park Well - *Pete*
  - B. Crestview Pressure Reducing Booster Station - *Drew*
  - C. Boonsboro reservoir replacement - *Rachel & Drew*
- IV. Review quarterly usage report and metering between the Towns - *Jean*
- V. Review of available capacity allocation - *Jean*
- VI. Draft new consolidated agreement between the Towns
  - A. Attorney Review?
- VII. Old business
  - A. Lead & Copper Inventories - *Rachel & Lisa*
  - B. Bedrock waterline replacement engineering - *Lisa*
  - C. GIS System – *Drew & Lisa*
  - D. Internal Water Audit - *Drew*
- VIII. New business
  - A. Planning for future Meetings – *Rachel*
- IX. System operator's report - *Pete*
- X. Public comment

***NEXT SCHEDULED MEETING:*** Wed. February 12, 2024 6:30 PM at Boonsboro  
(Regular meetings are 2nd Wednesday of Feb, May and Aug and December)

Standard Agenda Schedule:

**February**

Review of current year CIP projects  
Review of proposed CIP projects for coming year  
Review of water rates for each town

**May**

Review of current year CIP projects  
Review of proposed CIP projects for coming year

**August**

Projected costs for Keedysville for current year  
Update of current year CIP projects  
Review available capacity allocation

**December**

True-up of prior year costs for Keedysville  
Review of current year CIP projects (included in projected costs for current year)  
Review of proposed CIP projects for coming fiscal year