

TOWN OF KEEDYSVILLE, MARYLAND

"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"

P.O. Box 359
19 South Main Street
Keedysville, MD 21756
301-432-5795
townhall@keedysvillemd.com
www.keedysvillemd.com



Ken Lord, Mayor
Brandon Sweeney, Assistant Mayor
Judy Kerns, Council Member
Matthew Hull, Council Member
Sarah Baker, Council Member

Planning & Zoning Commission Minutes January 9, 2025

The quarterly meeting of the Keedysville Planning & Zoning Commission was called to order at 7:01pm with the following present: Chairman John Puffenbarger, Commission Members Jeff Russell and Tom Clemens, Ex Officio Matt Hull, Alternate Sarah Bennett, Town Attorney Ed Kuczynski, and Town Administrator Lisa Riner.

The minutes from July 11, 2024 were read and approved.

Ms. Riner said the ARC Grant application for the Comprehensive Plan Update was submitted and now they are waiting to hear back.

Property owner Justin Holder sent an email dated November 20, 2024 asking the Planning and Zoning Commission to pass an ordinance regarding Antietam Drive and to retract a statement from the minutes of their meeting held on February 11, 2019. Mr. Hull noted that the Council had approved Mr. Holder's request to hire an engineer to complete a survey of Antietam Drive. Mr. Clemens said that Mr. Holder contacted him previously to ask about the history of the road. Mr. Puffenbarger noted that the Planning and Zoning Commission does not have the authority to pass ordinances. He recommended that a transcription of the meeting be included as an addendum to the minutes as part of the official record. Mr. Kuczynski recommended that a caveat be included that if there was a conflict between the transcription and the approved minutes then the transcript would control. Mr. Hull made a motion to provide transcription as addendum from the meeting held on February 11, 2019 and added to the legal record. Mr. Clemens seconded and all voted in favor.

Mr. Hull inquired about the property at 3 S Main St that was operating as a short-term rental. Ms. Riner said the property owner is not interested in applying for the required Special Exception and he was going to explore his options.

The County is going to take over the inspections that used to be done by the State Fire Marshall.

The meeting was adjourned at 7:18pm.

Respectfully Submitted,
Lisa Riner
Town Administrator

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Planning & Zoning Commission Agenda January 9, 2025

Call to Order

Approval of Minutes: July 11, 2024

Announcements

Old Business: ARC Grant for Comprehensive Plan Update

New Business: Requests from Justin Holder regarding Antietam Drive & Minutes

Comments by Attendees

Comments by Commission

Adjournment