

**THE CODE
OF ORDINANCES
OF THE TOWN OF
KEEDYSVILLE,
MARYLAND**

**A MUNICIPAL CORPORATION
EXISTING UNDER
AND BY VIRTUE OF
THE LAWS OF THE STATE OF
MARYLAND**

**CHARTER OF THE
TOWN OF KEEDYSVILLE, MARYLAND**

DATE OF INTRODUCTION: MAY 5, 2003
DATE OF PASSAGE: MAY 5, 2003
EFFECTIVE DATE: JUNE 24, 2003

CHARTER OF THE TOWN OF KEEDYSVILLE, MARYLAND
Table of Contents

Corporate Name and Definitions

Sec.

1. Corporate Name.
2. Definitions.

General Corporate Powers

3. General Powers.

Corporate Limits

4. Description of corporate boundaries.

The Council

5. Number of council members; selection; term.
6. Qualifications of council members.
7. Salary of council members.
8. Meetings of council.
9. Council to be judge of qualifications of its members.
10. President and vice-president of council.
11. Quorum.
12. Rules and order of business; journal.
13. Vacancies in council.
14. Passage of ordinances; publication; effective date.
15. Veto.
16. Referendum.
17. File of ordinances.

The Mayor

18. Selection and term.
19. Qualifications.
20. Salary.
21. Powers and duties.

General Powers

22. Powers of council enumerated.
23. Exercise of power.
24. Enforcement of ordinances and regulations.
25. Qualifications of voters.
26. Board of supervisors of elections.
27. Same - Removal of Members
28. Same - Duties
29. Notice of registration days and elections.
30. Registration.
31. Appeal from action of board of supervisors of elections.
32. Filing certificates of candidacy.

General Powers (Con't)

Sec.

33. Election of mayor and council members.
34. Conduct of elections generally.
35. Special elections.
36. Vote count.
37. Preservation of votes.
38. Vacancies.
39. Regulations and control by council.
40. Penalties.

Finance

41. Clerk-treasurer.
42. Same - Powers and duties.
43. Same - Bond
44. Fiscal year.
45. Budget.
46. Same - adoption of budget.
47. Appropriations.
48. Transfer of funds.
49. Over expenditures forbidden.
50. Appropriations lapse after one year.
51. Checks.
52. Taxable property.
53. Budget authorizes levy.
54. Notice of tax levy.
55. When taxes are overdue.
56. Sale of tax delinquent property.
57. Fees.
58. Audit.
59. Tax anticipation borrowing; sale of municipal bonds or notes.
60. Payment of indebtedness.
61. Previous issues.
62. Purchasing and contracts.

Personnel

63. Clerk to council.
64. Town attorney.
65. Authority to employ personnel.
66. Merit system authorized.
67. Unclassified and classified service.
68. Prohibitions and penalties.
69. Retirement system.
70. Compensation of employees.
71. Employee benefit programs.

Public Ways and Sidewalks

Sec.

- 72. Definition of public ways.
- 73. Control of public ways.
- 74. Powers of town as to public ways.
- 75. Powers of town as to sidewalks.

Water and Sewers

- 76. Powers of town.
- 77. Entering on county public ways.
- 78. Extensions beyond boundaries.
- 79. Charges.
- 80. Exception.

Special Assessments

- 81. Power of town to levy special assessments.
- 82. Procedure.

Town Property

Sec.

- 83. Acquisition, possession and disposal.
- 84. Condemnation.

General Provisions

- 85. Oath of office.
- 86. Official bonds.
- 87. Prior rights and obligations.
- 88. Effect of charter on existing ordinances.
- 89. Separability.

Appendix

Metes and Bounds description

§ 1. Corporate name.

This charter is the municipal corporation charter of the town of Keedysville, the corporate name of which is The Town of Keedysville.

§ 2. Definitions.

The terms "town," "city," "municipality," or "municipal corporation" in this charter shall be construed as synonymous.

§ 3. General powers.

The municipal corporation here established (or continued), under its corporate name, has all the privileges of a body corporate, by that name to sue and be sued, to plead and be impleaded in any court of law or equity, to have and use a common seal and to have perpetual succession, unless the charter and the corporate existence are legally abrogated.

§ 4. Description of corporate boundaries.

A description of the corporate boundaries of the town at all times shall be on file with the town clerk or other comparable official and with the Clerk of the Circuit Court of Washington County, and is incorporated herein and made a part hereof by reference.

§ 5. Number of council members; selection; term.

All legislative powers of the town are vested in a council consisting of the Mayor, Assistant Mayor and three council members who shall be elected as hereinafter provided and who shall hold office for a term of four years or until the succeeding council takes office. The regular term of council members

The remainder of the CHARTER OF THE TOWN OF KEEDYSVILLE, MARYLAND adopted and passed by the Town of Keedysville on May 5, 2003 and effective June 24, 2003 is not filed herewith because of the voluminous nature. The entire remainder of that Charter is incorporated herein and made a part hereof by reference "in toto."

**THE CODE
OF THE TOWN OF
KEEDYSVILLE, MARYLAND**

TABLE OF CONTENTS

VOLUME I

TAB

RESOLUTION AND ORDINANCE ADOPTING THE CODE OF THE TOWN OF KEEDYSVILLE	A
--	----------

ORDINANCES

CHAPTER 1	GENERAL PROVISIONS	1
CHAPTER 2	COUNTY ORDINANCE EXCEPTION	2
CHAPTER 3	ANIMAL CONTROL ORDINANCE	3
CHAPTER 4	BUILDING CODE	4
CHAPTER 5	EXCAVATION ORDINANCE.....	5
CHAPTER 6	FLOODPLAIN ORDINANCE	6
CHAPTER 7	FOREST CONSERVATION ORDINANCE	7
CHAPTER 8	FORFEITURE	8
CHAPTER 9	INVESTMENT POLICY	9
CHAPTER 10	JOINT WATER AUTHORITY	10
CHAPTER 11	LAND USE	11
	A. Comprehensive Plan	11-A

VOLUME II

	LAND USE (continued)	
	B. Subdivision Ordinance	11-B
	C. Zoning Ordinance	11-C
CHAPTER 12	WATER BOARD – ESTABLISHMENT OF	12
CHAPTER 13	WATER HOOKUP	13
CHAPTER 14	WATER RATES	14
CHAPTER 15	PARKING ORDINANCE	15
CHAPTER 16	PLANNING COMMISSION	16
CHAPTER 17	SALARIES	17
CHAPTER 18	STORM WATER MANAGEMENT	18
CHAPTER 19	TELEVISION FRANCHISE – CABLE	19
CHAPTER 20	WEED ORDINANCE	20
CHAPTER 21	BLASTING ORDINANCE	21
CHAPTER 22	JUNK VEHICLE ORDINANCE	22
CHAPTER 23	FEE ORDINANCE	23
CHAPTER 24	LAND DEVELOPMENT FEE ORDINANCE	24
CHAPTER 25	ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO).....	25
CHAPTER 26	FIREARMS ORDINANCE	26
CHAPTER 27	RAISE SALARIES OF MAYOR AND COUNCIL	27
CHAPTER 28	PURCHASING AND COMPETITIVE BIDDING	28

**OFFICIALS
OF THE
TOWN OF KEEDYSVILLE**

**Town Hall
Taylor Park
P. O. Box 359
Keedysville, Maryland 21756
Telephone: 301-432-5795**

2003

K. Lee Brandenburg, II, Mayor

Matt Hull, Assistant Mayor

Council

Barry Levey, Councilperson

Jackie Stranathan, Councilperson

Richard Walton, Councilperson

Amy Simmons, Town Clerk

Robert E. Kuczynski, Esquire

Edward L. Kuczynski, Esquire

Town Attorneys

**RESOLUTION AND ORDINANCE ADOPTING THE CODE FOR THE
TOWN OF KEEDYSVILLE, A MUNICIPAL CORPORATION
EXISTING UNDER AND BY VIRTUE OF THE
LAWS OF THE STATE OF MARYLAND**

PREAMBLE

The Mayor and Council of Keedysville, Maryland, as its duly constituted legislative body have passed and enacted certain ordinances governing the Town of Keedysville, Maryland. These ordinances are in full force and effect as of this date. It is intended that the ordinances contained in this Code shall and will remain in full force and effect.

Pursuant to the provisions and requirements of the Annotated Code of Maryland, the Mayor and Council of Keedysville have caused these ordinances to be enacted, codified, compiled, re-enacted, and enacted.

NOW, THEREFORE, BE IT RESOLVED, ENACTED AND ORDAINED, by the Mayor and Council of Keedysville, as its duly constituted legislative body, that the document entitled "THE CODE OF THE TOWN OF KEEDYSVILLE, MARYLAND" is hereby adopted and declared to be a compilation of all of the ordinances of the Town of Keedysville, Maryland.

BE IT FURTHER RESOLVED, ENACTED AND ORDAINED, that the Charter and each and every ordinance contained herein shall be effective as of the date of its initial passage as shown and designated thereon, and/or if no date of passage is designated;

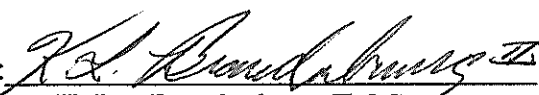
BE IT FURTHER RESOLVED, ENACTED AND ORDAINED, that all ordinances not specifically set forth in this Code, except for Bond issues, financial obligations evidenced by ordinance and/or resolution, water and sewer rates, other utility rates, special assessments and tax rates which are at this time in force are hereby repealed and declared of no force and effect.

BE IT FURTHER RESOLVED, ENACTED AND ORDAINED, that this ordinance and the enactment of this Code is hereby declared as an emergency ordinance and shall be effective as of its date of introduction and date of passage.

WITNESS AND ATTEST
AS TO CORPORATE SEAL

TOWN OF KEEDYSVILLE, MARYLAND

By: 
Amy Simmons, Clerk

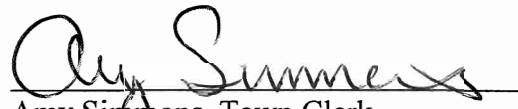
By: 
K. Lee Brandenburg, II, Mayor

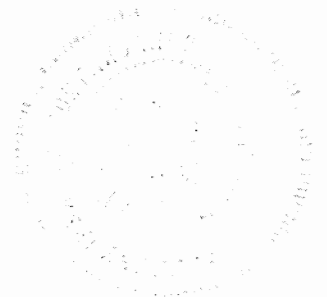
DATE OF INTRODUCTION:
DATE OF PASSAGE:
EFFECTIVE DATE:

CERTIFICATION
MAYOR AND COUNCIL OF KEEDYSVILLE
OFFICE OF THE TOWN CLERK

I, Amy Simmons, Town Clerk of the Town of Keedysville, a municipal corporation existing under and by virtue of the laws of the State of Maryland, do hereby certify that the copies of the ordinances and charter as set forth in this volume entitled "The Code of the Town of Keedysville" are correct transcripts of the text of the original ordinances.

Given under my hand and the seal of the Mayor and Council of Keedysville, Washington County Maryland, this 24th day of June, 2003.

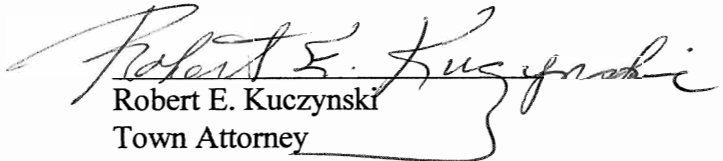

Amy Simmons, Town Clerk



**CERTIFICATION OF REGISTRATION
AND DEPOSIT OF MUNICIPAL DOCUMENTS
PURSUANT TO THE PROVISIONS OF
ARTICLE 23A OF THE ANNOTATED CODE OF MARYLAND**

We do hereby certify that the code of the Town of Keedysville, a municipal corporation (entitled Code of the Town of Keedysville). existing under and by virtue of the Laws of the State of Maryland, has been properly deposited and filed with the Department of Legislative Reference by sending one (1) copy of such document to the aforementioned agency by certified mail, return receipt requested.

We further certify that copies of the aforementioned document have been filed and are a matter of public record in accordance with the provisions of the Town Charter and the Annotated Code of Maryland with the Town Clerk, Town Hall, Keedysville, Maryland, and is recorded amongst the acts, ordinances, and resolutions of incorporated towns in the records of the Clerk of the Circuit Court for Washington County, Maryland, at Liber _____ Folio _____.


Robert E. Kuczynski
Town Attorney