

# Summary

**Keedysville Comprehensive Plan Update  
Steering Committee Meeting  
11/13/2025 @ 6:30 PM**

Approved

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## **Attendees – 6:33 P.M.**

- Lisa Riner, John Puffenbarger, Jeff Russell, Tom Clemens, Matt Hull ,Dan Bowling (Mackin) ,  
One member of the public (Mark)

## **Meeting Notes**

- Minutes from the October Steering Committee meeting were reviewed and approved.

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## **Information Gathering**

- **Existing Information:** Mackin has collected all existing background materials to date. Lisa provided the Planning Commission's comments on the previous plan.
- **Additional Discussion Points:** Maintaining a safe and welcoming community, exploring historic preservation efforts, including the potential formation of an advisory committee or adding recommendations within the plan, Preserving the character and charm of Keedysville, reutilizing the underused ballfield for multi-purpose recreational use, clarifying responsibilities for property maintenance and recognizing property stewards.

## **Public Outreach**

- **Stakeholders:** The Steering Committee will continue identifying additional stakeholders for Mackin to contact or interview. Potential additions include: Salem and St. Andrew's Churches, Keedysville Country Store, Bonnie's Restaurant, Local EMS and Fire Departments, Dakota (Sheriff's Office), Drew (Boonsboro Planner). Lisa will coordinate sending contact information for those she has.
- **Public Survey:** Add instructions in the introduction noting that surveys may be: Mailed back to Mackin using the return envelope, dropped off at Town Hall, or completed online using the provided QR code. The committee discussed limiting multiple responses from the same individual, but since submissions can be tracked, no limit will be imposed at this time.
- **Question Revisions:**
  - Q1: Add "I own property in town" and "I live in the Historic District."
  - Q2: Include a statement such as "Are you optimistic about the direction the Town is going?"
  - Q3: Separate the library as its own category for ranking.
  - Add two optional demographic questions at the end: Age range & How long have you lived in Keedysville

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- Reformat the paper survey to provide additional space for responses to Questions 4–7.
  - **Public Outreach:** Mail survey to all households (Lisa to coordinate addresses with Mackin), Post flyer and survey link on the Town Facebook page, website, and other community Facebook groups, make flyers available at Town Hall, the Library, and the Post Office, and Include the survey in the December Town Newsletter
  - Mackin will complete all survey revisions by end of day Friday and circulate for final review. Survey Release Date: November 24<sup>th</sup> Survey Closing Date: January 5<sup>th</sup>

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## Next Steps

**Preliminary Mapping Updates:** The existing land use map was discussed, and several draft revisions were noted. Lisa will send Mackin a list of suggested changes.

**Public & Stakeholder Outreach:** Outreach efforts will continue through the winter months to gather additional feedback for the plan.

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**Adjourn – 7:40 P.M – Next SC Meeting will be in January (Skipping December) on January 8<sup>th</sup> at 6:30 PM**

*"Where Northern Thrift and Personality Blend with Southern Charm and Hospitality"*

[illegible]

# Agenda

**Keedysville Comprehensive Plan Update  
Steering Committee Meeting**  
11/3/2025 @ 6:30 PM

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## **Welcome**

Introductions

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## **Information Gathering**

Existing Information

Public Outreach

- Stakeholders
- Public Survey

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## **Next Steps**

Preliminary Mapping Updates

Public and Stakeholder Outreach

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## **Adjourn**